

**Regular Meeting of the Barre City Council
Held September 8, 2020**

The Regular Meeting of the Barre City Council was called to order on video conference by Mayor Lucas Herring at 7:00 PM. In attendance, participating on video or phone, were: From Ward I, Councilors Jake Hemmerick and John Steinman; from Ward II, Councilor Michael Boutin; and from Ward III, Councilors Rich Morey and Ericka Reil. Other City staff members present via video or phone were City Manager Steven Mackenzie, Planning Director Janet Shatney, Community Services Director Jeff Bergeron, and Clerk/Treasurer Carol Dawes.

Absent: From Ward II, Councilor Teddy Waszazak.

Adjustments to the Agenda: Manager Mackenzie said he is deferring the executive session.

Approval of Consent Agenda:

Council approved the following consent agenda items on motion of Councilor Steinman, seconded by Councilor Reil. **Motion carried on roll call vote, with all voting in favor.**

- Minutes of the following meetings:
 - Regular Meeting of August 25, 2020
- City Warrants as presented:
 - Ratification of Week 2020-35, dated September 2, 2020
 - Accounts Payable: \$214,117.23
 - Payroll (gross): \$118,070.94
 - Approval of Week 2020-36, dated September 9, 2020:
 - Accounts Payable: \$412,393.62
 - Payroll (gross): \$118,090.58
- 2020 Licenses & Permits:
 - Entertainment Licenses:
 - Kristine Smith/1st Presbyterian Church, funeral in Currier Park, Saturday, September 12th at 11:00 AM.
- Ratify grant submissions:
 - FEMA Public Assistance Grant (COVID)
 - Local Government Expense Reimbursement Grant (LGER)(COVID)
 - Municipal Records Digitization Grant (COVID)
- Award of Alumni Hall Restroom Refurbishment Contract
- Award of City Hall Boiler Room Ceiling – Fire Code Insulation Contract

The City Clerk/Treasurer Report –

Clerk/Treasurer Dawes reported on the following:

- First quarter property tax payments are due by September 15th.
- Water/sewer bills are due by September 30th.
- The Board of Civil Authority annual property tax assessment appeal hearings are scheduled for September 17 & 24, and October 15 & 22, 2020.

Liquor Control – Council approved the 1st & 3rd class liquor licenses for Jerry’s Sports Tavern, 30 Summer Street, on motion of Councilor Steinman, seconded by Councilor Reil. **Motion carried on roll call vote, with Councilor Boutin abstaining.**

City Manager’s Report - Manager Mackenzie reported on the following:

- Camp Street project completed the end of August.

- Contractor has started replacement of Alumni Hall heating system. It has been determined the best approach is to replace with a propane boiler, which will serve the whole building, at a project savings of approximately \$40,000.
- The Barre Opera House is undergoing a capital improvement project which involves replacing seating. The Opera House has donated the current seats to the City, and they'll be used to replace seating in the balcony of the auditorium. This donation from the Opera House will save the City approximately \$45,000.
- Bids were opened today for the sale of vehicles and equipment. Those items not sold through the bid process will be sold as scrap.
- The Paths, Routes & Trails Committee is meeting tomorrow evening. They will gather in the Old Labor Hall parking lot and then tour the proposed section of the bike path in that area.

It was noted there continue to be odor problems in the north end. The Manager said they are caused by a glitch in the connection to the new boiler at the wastewater treatment facility. Replacement of the connection is underway.

There was discussion on creating a gift acceptance policy to address how the City accepts gifts and accounts for ongoing expenses and maintenance.

Visitors and Communications – NONE

Old Business – NONE

New Business –

A) First Public Hearing warned for 7:15pm to receive comments on the Draft 2020 Municipal Plan.

Mayor Herring opened the hearing at 7:15 PM. Planning Director Janet Shatney acknowledged the presence of Planning Commission members Michael Hellein (chair), Jackie Calder, Rachel Rudi, and David Sichel. Ms. Shatney reviewed the history of the plan revisions. Mr. Hellein said the identified changes are being made to the existing 2014 plan so as to comply with state requirements for municipal plans and access to grants. The areas revised included energy and housing. Councilor Hemmerick thanked the commission and staff for their work, and for such an open, public and transparent process.

Council acknowledged the 1st public hearing and presentation of the draft municipal plan revisions, and noted no suggested changes, on motion of Councilor Boutin, seconded by Councilor Morey. **Motion carried on roll call vote, with all voting in favor.**

B) Establish Process for Valliere Ave Parcel Sale.

Manager Mackenzie reviewed his memo and the history of the request to purchase a portion of the undeveloped stretch of Valliere Avenue. Tara Grenier said she lives at 28 Valliere Avenue and they are interested in buying a small parcel of land next to their property. There was discussion on holding open bids, notifying abutters, establishing fair market value, maintaining access for abutters, and researching subdivision covenants and restrictions associated with the property in question. Manager Mackenzie said he will send notices to the abutters, letting them know there is interest in purchasing the property. Should others express an interest, a bidding process will be held. If no other interest is expressed, the Manager will work with Ms. Grenier to establish a fair market price and move forward with the sale.

C) Action re: Fire Marshall Request for Animal Control Hearing re:

i. Unvaccinated/Unlicensed Dogs owned by Mr. Jeffrey Shannon; 3 Bank Street.

Manager Mackenzie said Councilors Reil, Boutin and Hemmerick had been named recently as the Animal Control Committee. There was discussion on whether the Councilors will continue to serve in that

capacity, and whether the Board of Health should hear animal complaints. The appointed Councilors said they would work with Fire Marshall/Health Officer Robert Howarth to set up a hearing.

D) Review of Fees for Use of Electric Vehicle Charging Station.

Clerk Dawes reviewed her memo, and said Council should determine the future of the Pearl Street EV station, which is currently offline, and whether the City should continue to contract with Chargepoint to provide wayfinding and collection services for the charging stations. The Clerk said Council could cancel the Chargepoint contract, let people use the charging ports for free, and install parking meters to reimburse the City for the costs of maintaining the charging stations. There was discussion on whether ParkMobile could be used to help people locate the stations and collect fees. The Clerk will research ParkMobile's services in this area, and discuss further with the Parking Committee.

E) Finalize Barre City and Mission Statement.

Mayor Herring reviewed the drafts and suggested revisions from staff members. Council gave unofficial approval to the vision and mission statements.

F) Creation of Committee Charge and Reports to Council.

Mayor Herring will share the vision and mission statements with the committees, and ask them to develop their own that are consistent with the ones created by the Council.

G) Obtain Council Guidance re: FY22 Budget Development Process.

Mayor Herring asked Councilors to submit their five top priorities to the Manager. There was discussion about meeting with department heads, soliciting priority ideas from the department heads, setting a goal for the tax rate increase, and developing top five priorities in a number of categories including capital, operational and enterprise funds.

H) Obtain Council Guidance Establishment and Use of Facebook Pages.

Mayor Herring said the current social media policy allows committees to have their own Facebook pages. There was discussion around setting up guidelines and restrictions for FB pages, providing a single point of contact for review and oversight, establishing one administrator for all City-related FB pages, differentiating between official City FB pages and unofficial committee pages, the ability to edit content, and using the website as a central source for all City and committee business.

I) Charter Workgroup Update.

Mayor Herring reviewed the notes from last week's Charter Workgroup meeting, and the items under consideration and discussion. Clerk Dawes reviewed the timeline for placing charter changes on the March town meeting ballot.

J) Designate Manager as Voting Representative at VLCT Annual Meeting.

Council designated Manager Mackenzie as the City's voting representative on motion of Councilor Boutin, seconded by Councilor Hemmerick. **Motion carried on roll call vote, with all voting in favor.**

Round Table –

Councilor Morey reminded people that schools have reopened, and they need to drive more carefully during school hours.

Councilor Steinman said no one should infringe upon people's first amendment rights.

Councilor Hemmerick said the Civilian Oversight Committee is meeting September 14th, and the Diversity & Equity Committee is meeting September 21st. He encouraged everyone to display acts of courage, and don't give up on our City or America.

To be approved at 09/15/20 Barre City Council Meeting

Mayor Herring said the neighborhood watch groups are looking into “Slow Down” lawn signs. The Mayor said he wants to give a shout out to City staff in honor of Labor Day.

Councilor Steinman said the Rotary Club is offering a free drive-in movie at the Civic Center this Saturday. They’ll be showing the movie *Apollo 13*. He thanked the community for making donations during last weekend’s Rotary coin drop.

Executive Session – NONE

The Council meeting was adjourned by Mayor Herring at 9:26 PM.

There is no audio recording of this meeting. The meeting was recorded by the video conference platform.

Respectfully submitted,

Carolyn S. Dawes, City Clerk

DRAFT

Employee Tax Summary Report

by name for check dates 09/03/20 thru 09/09/20

Gross	FWT	FICA	MEDI	SWT	SDI	ERFICA	ERMEDI	FUTA	SUTA	Local	Net
Employee: 0090	ABARE, LANCE R.										
932.00	53.75	54.12	12.66	18.72	0.00	54.12	12.66	0.00	0.00	0.00	0.00
Employee: 0136	AHEARN, WILLIAM E.										
1764.19	143.02	108.14	25.29	83.76	0.00	108.14	25.29	0.00	0.00	0.00	0.00
Employee: 0145	ALDSWORTH, JOSEPH G.										
1449.15	122.48	86.90	20.32	35.15	0.00	86.90	20.32	0.00	0.00	0.00	0.00
Employee: 0417	BARIL, JAMES A.										
1971.43	264.25	114.65	26.81	79.20	0.00	114.65	26.81	0.00	0.00	0.00	0.00
Employee: 0570	BENJAMIN, KENNETH S.										
2016.12	222.54	124.13	29.03	66.62	0.00	124.13	29.03	0.00	0.00	0.00	0.00
Employee: 0580	BENSON, NICHOLAS J.										
1284.38	150.08	78.00	18.24	44.95	0.00	78.00	18.24	0.00	0.00	0.00	0.00
Employee: 0590	BERGERON, JEFFREY R.										
1500.66	87.42	87.93	20.57	28.12	0.00	87.93	20.57	0.00	0.00	0.00	0.00
Employee: 1005	BOMBARDIER, TIMOTHY J.										
1782.80	247.59	108.73	25.43	89.20	0.00	108.73	25.43	0.00	0.00	0.00	0.00
Employee: 1100	BRAMMAN, KATHRYN H.										
1024.40	109.26	63.26	14.80	32.64	0.00	63.26	14.80	0.00	0.00	0.00	0.00
Employee: 1097	BREAULT, BONNIE J.										
1327.13	179.33	80.77	18.89	53.73	0.00	80.77	18.89	0.00	0.00	0.00	0.00
Employee: 1130	BRENT, DOUGLAS S.										
1683.60	226.39	102.11	23.88	67.84	0.00	102.11	23.88	0.00	0.00	0.00	0.00
Employee: 1182	BROWN, ANDERSON C.										
13.00	0.00	0.81	0.19	0.00	0.00	0.81	0.19	0.00	0.00	0.00	0.00
Employee: 1390	BULLARD, DON A.										
1070.00	141.36	66.34	15.52	43.44	0.00	66.34	15.52	0.00	0.00	0.00	0.00
Employee: 1397	BULLARD, JONATHAN R.										
1623.80	221.59	100.37	23.47	66.40	0.00	100.37	23.47	0.00	0.00	0.00	0.00
Employee: 1675	CARMINATI, JOEL F., JR										
880.74	74.64	53.12	12.42	22.30	0.00	53.12	12.42	0.00	0.00	0.00	0.00
Employee: 1720	CETIN, MATTHEW J.										
1254.96	79.80	67.51	15.79	26.03	0.00	67.51	15.79	0.00	0.00	0.00	0.00
Employee: 1810	CHARBONNEAU, MICHAEL J.										
1282.50	113.80	67.77	15.85	34.07	0.00	67.77	15.85	0.00	0.00	0.00	0.00
Employee: 1815	CHASE, SHERRY L.										
753.60	65.90	43.05	10.07	19.89	0.00	43.05	10.07	0.00	0.00	0.00	0.00
Employee: 1964	COPPING, NICHOLAS R.										
1286.46	126.48	71.37	16.69	37.87	0.00	71.37	16.69	0.00	0.00	0.00	0.00
Employee: 2015	CRUGER, ERIC J.										
1241.89	141.69	75.36	17.62	42.43	0.00	75.36	17.62	0.00	0.00	0.00	0.00
Employee: 2205	CUSHMAN, BRIAN K.										
1243.20	88.85	72.11	16.87	28.55	0.00	72.11	16.87	0.00	0.00	0.00	0.00
Employee: 2207	CYR, CHRISTOPHER M.										
25.00	0.00	1.55	0.36	0.00	0.00	1.55	0.36	0.00	0.00	0.00	0.00
Employee: 2240	DAWES, CAROLYN S.										
1196.60	121.10	70.59	16.51	36.19	0.00	70.59	16.51	0.00	0.00	0.00	0.00
Employee: 2330	DEGREENIA, CATHERINE I.										
1189.60	145.40	69.97	16.36	42.95	0.00	69.97	16.36	0.00	0.00	0.00	0.00
Employee: 2332	DEMELL, WILLIAM M.										
1011.60	97.26	58.13	13.59	29.10	0.00	58.13	13.59	0.00	0.00	0.00	0.00
Employee: 2355	DEXTER, DONNEL A.										
1136.40	130.09	64.01	14.97	38.95	0.00	64.01	14.97	0.00	0.00	0.00	0.00

Employee Tax Summary Report

by name for check dates 09/03/20 thru 09/09/20

Gross	FWT	FICA	MEDI	SWT	SDI	ERFICA	ERMEDI	FUTA	SUTA	Local	Net
Employee: 2415	DONALD, LANCE B.										
891.20	85.75	53.77	12.57	25.43	0.00	53.77	12.57	0.00	0.00	0.00	0.00
Employee: 2445	DROWN, JACOB D.										
1189.00	142.68	71.52	16.73	42.73	0.00	71.52	16.73	0.00	0.00	0.00	0.00
Employee: 2570	DUHAIME, ROBERT H.										
1340.50	144.22	78.94	18.46	43.13	0.00	78.94	18.46	0.00	0.00	0.00	0.00
Employee: 2580	DURGIN, STEVEN J.										
1650.71	203.01	95.31	22.29	60.83	0.00	95.31	22.29	0.00	0.00	0.00	0.00
Employee: 2683	EASTMAN, LARRY E., JR										
1510.70	178.34	87.44	20.45	53.43	0.00	87.44	20.45	0.00	0.00	0.00	0.00
Employee: 2980	FARNHAM, BRIAN D.										
1233.00	137.71	74.18	17.35	41.24	0.00	74.18	17.35	0.00	0.00	0.00	0.00
Employee: 3027	FLEURY, JASON R.										
1257.60	129.06	69.18	16.18	38.64	0.00	69.18	16.18	0.00	0.00	0.00	0.00
Employee: 3275	FREY, JACOB D.										
2428.76	325.75	144.16	33.72	96.40	0.00	144.16	33.72	0.00	0.00	0.00	0.00
Employee: 3375	GAYLORD, AMOS R.										
1184.00	134.33	72.91	17.05	40.23	0.00	72.91	17.05	0.00	0.00	0.00	0.00
Employee: 3560	GILBERT, DAVID P.										
954.00	97.64	58.04	13.57	29.22	0.00	58.04	13.57	0.00	0.00	0.00	0.00
Employee: 3690	GRANDFIELD, HEATHER L.										
805.70	69.25	48.83	11.42	33.89	0.00	48.83	11.42	0.00	0.00	0.00	0.00
Employee: 4015	HASTINGS, CLARK H., III										
898.65	85.39	53.61	12.54	25.33	0.00	53.61	12.54	0.00	0.00	0.00	0.00
Employee: 4017	HAYDEN, AMY L.										
1280.44	153.32	78.89	18.45	45.92	0.00	78.89	18.45	0.00	0.00	0.00	0.00
Employee: 4025	HAYNES, WILLIAM D.										
1181.04	106.14	64.95	15.19	31.77	0.00	64.95	15.19	0.00	0.00	0.00	0.00
Employee: 4100	HEDIN, LAURA T.										
1166.80	111.94	69.09	16.16	33.45	0.00	69.09	16.16	0.00	0.00	0.00	0.00
Employee: 4230	HOULE, JONATHAN S.										
1262.00	147.38	77.10	18.03	44.14	0.00	77.10	18.03	0.00	0.00	0.00	0.00
Employee: 4250	HOWARTH, ROBERT C.										
1407.27	56.85	77.15	18.04	19.49	0.00	77.15	18.04	0.00	0.00	0.00	0.00
Employee: 4260	HOYT, EVERETT J.										
1005.21	56.88	50.85	11.89	29.63	0.00	50.85	11.89	0.00	0.00	0.00	0.00
Employee: 4415	HUNT, TREVOR J.										
10.00	0.00	0.62	0.15	0.00	0.00	0.62	0.15	0.00	0.00	0.00	0.00
Employee: 4745	KELLY, JOSEPH E., JR										
1044.85	37.37	56.22	13.15	14.05	0.00	56.22	13.15	0.00	0.00	0.00	0.00
Employee: 4770	KIRKPATRICK, TROY S.										
1375.20	136.63	79.17	18.52	38.51	0.00	79.17	18.52	0.00	0.00	0.00	0.00
Employee: 4790	KOSAKOWSKI, JOSHUA D.										
1014.80	105.25	60.39	14.12	31.50	0.00	60.39	14.12	0.00	0.00	0.00	0.00
Employee: 4903	LANE, ZEBULYN M.										
894.40	87.91	54.89	12.84	26.08	0.00	54.89	12.84	0.00	0.00	0.00	0.00
Employee: 4906	LANGEVIN, RAYMOND P.										
891.20	66.14	55.25	12.92	26.47	0.00	55.25	12.92	0.00	0.00	0.00	0.00
Employee: 4908	LAPERLE, JESSICA L.										
904.90	81.99	53.42	12.49	24.38	0.00	53.42	12.49	0.00	0.00	0.00	0.00
Employee: 4985	LEWIS, BRITTANY L.										
1351.73	167.36	83.31	19.48	50.13	0.00	83.31	19.48	0.00	0.00	0.00	0.00

Employee Tax Summary Report

by name for check dates 09/03/20 thru 09/09/20

Gross	FWT	FICA	MEDI	SWT	SDI	ERFICA	ERMEDI	FUTA	SUTA	Local	Net
Employee: 5010	LOWE, ROBERT L.										
2330.04	257.78	136.37	31.89	84.96	0.00	136.37	31.89	0.00	0.00	0.00	0.00
Employee: 5049	MACHIA, DELPHIA L.										
1013.76	69.63	55.03	12.87	21.80	0.00	55.03	12.87	0.00	0.00	0.00	0.00
Employee: 5048	MACKENZIE, STEVEN E.										
2032.88	265.83	134.47	31.45	101.87	0.00	134.47	31.45	0.00	0.00	0.00	0.00
Employee: 5085	MALONEY, JASON F.										
1198.42	101.66	70.64	16.52	32.13	0.00	70.64	16.52	0.00	0.00	0.00	0.00
Employee: 5290	MARTEL, JOELL J.										
1430.91	146.18	84.35	19.73	43.72	0.00	84.35	19.73	0.00	0.00	0.00	0.00
Employee: 5425	MCGOWAN, JAMES R.										
1288.20	197.02	77.17	18.05	44.03	0.00	77.17	18.05	0.00	0.00	0.00	0.00
Employee: 5269	MCGUIRE, AARON M.										
833.60	59.12	51.43	12.03	20.25	0.00	51.43	12.03	0.00	0.00	0.00	0.00
Employee: 5270	MCNALLY, DONNA C.										
1029.20	117.43	60.44	14.14	35.15	0.00	60.44	14.14	0.00	0.00	0.00	0.00
Employee: 5520	METIVIER, CHERYL A.										
911.45	91.82	56.26	13.16	27.47	0.00	56.26	13.16	0.00	0.00	0.00	0.00
Employee: 5600	MICHELI, STEVEN N.										
1511.20	118.69	89.69	20.98	41.82	0.00	89.69	20.98	0.00	0.00	0.00	0.00
Employee: 5701	MILLER, ROBERT W.										
2081.18	232.93	123.70	28.93	73.50	0.00	123.70	28.93	0.00	0.00	0.00	0.00
Employee: 5725	MONAHAN, DAWN M.										
1547.20	130.72	90.81	21.24	40.24	0.00	90.81	21.24	0.00	0.00	0.00	0.00
Employee: 5765	MORRIS, SCOTT D.										
970.00	72.56	58.83	13.76	24.00	0.00	58.83	13.76	0.00	0.00	0.00	0.00
Employee: 5768	MORRISON, CAMDEN A.										
837.06	75.44	50.92	11.91	22.56	0.00	50.92	11.91	0.00	0.00	0.00	0.00
Employee: 5880	MURPHY, BRIANNA E.										
1027.60	99.13	61.97	14.49	29.67	0.00	61.97	14.49	0.00	0.00	0.00	0.00
Employee: 5930	NORWAY, JOANNE P.										
700.40	63.96	41.87	9.79	19.35	0.00	41.87	9.79	0.00	0.00	0.00	0.00
Employee: 5940	NYKIEL, BRYAN T.										
947.60	62.62	58.75	13.74	21.20	0.00	58.75	13.74	0.00	0.00	0.00	0.00
Employee: 6030	PARKER, ROWDIE Y.										
951.20	106.94	57.49	13.44	32.01	0.00	57.49	13.44	0.00	0.00	0.00	0.00
Employee: 6040	PARSHLEY, TONIA C.										
1079.20	89.39	59.56	13.93	26.74	0.00	59.56	13.93	0.00	0.00	0.00	0.00
Employee: 6088	PIERCE, JOEL M.										
1213.20	85.34	70.10	16.39	27.57	0.00	70.10	16.39	0.00	0.00	0.00	0.00
Employee: 6377	POIRIER, HOLDEN R.										
805.56	69.18	47.48	11.10	20.81	0.00	47.48	11.10	0.00	0.00	0.00	0.00
Employee: 6385	PONTBRIAND, JAMES D.										
1605.82	201.47	94.58	22.12	60.37	0.00	94.58	22.12	0.00	0.00	0.00	0.00
Employee: 6395	POULIOT, BROOKE L.										
824.00	58.51	51.09	11.95	20.08	0.00	51.09	11.95	0.00	0.00	0.00	0.00
Employee: 6416	PROTZMAN, TODD A.										
575.00	46.51	35.65	8.34	14.45	0.00	35.65	8.34	0.00	0.00	0.00	0.00
Employee: 6415	PRUITT, BRITTAIN J.										
1112.16	29.65	60.32	14.11	11.43	0.00	60.32	14.11	0.00	0.00	0.00	0.00
Employee: 6418	PULLMAN, DAVID L.										
721.60	56.57	43.25	10.12	17.25	0.00	43.25	10.12	0.00	0.00	0.00	0.00

Employee Tax Summary Report

by name for check dates 09/03/20 thru 09/09/20

Gross	FWT	FICA	MEDI	SWT	SDI	ERFICA	ERMEDI	FUTA	SUTA	Local	Net
Employee: 6440	QUARANTA, STEPHANIE L.										
1279.00	188.28	73.36	17.16	50.91	0.00	73.36	17.16	0.00	0.00	0.00	0.00
Employee: 6600	REALE, MICHAEL R.										
975.20	94.98	60.46	14.14	28.42	0.00	60.46	14.14	0.00	0.00	0.00	0.00
Employee: 6640	RIVARD, SYLVIE R.										
913.30	91.11	56.07	13.11	27.26	0.00	56.07	13.11	0.00	0.00	0.00	0.00
Employee: 6689	ROCHFORD, ZACHARY J.										
995.60	77.99	61.73	14.44	25.52	0.00	61.73	14.44	0.00	0.00	0.00	0.00
Employee: 6818	ROULEAU, JOSEPH J.										
1267.00	102.66	72.67	16.99	30.42	0.00	72.67	16.99	0.00	0.00	0.00	0.00
Employee: 6870	RUBALCABA, DAVID T.										
1510.72	196.17	92.47	21.63	58.78	0.00	92.47	21.63	0.00	0.00	0.00	0.00
Employee: 6874	RYAN, PATTY L.										
192.48	21.94	11.93	2.79	6.43	0.00	11.93	2.79	0.00	0.00	0.00	0.00
Employee: 7049	SCHAUER, RUSSELL A.										
1175.67	53.96	69.03	16.14	18.71	0.00	69.03	16.14	0.00	0.00	0.00	0.00
Employee: 7100	SEAVER, DEBBIE L.										
976.80	139.96	56.93	13.31	46.41	0.00	56.93	13.31	0.00	0.00	0.00	0.00
Employee: 7190	SHATNEY, JANET E.										
1166.20	78.13	67.50	15.79	25.53	0.00	67.50	15.79	0.00	0.00	0.00	0.00
Employee: 7200	SHAW, BENJAMIN K.										
1248.54	146.67	76.81	17.96	43.93	0.00	76.81	17.96	0.00	0.00	0.00	0.00
Employee: 7220	SHERIDAN, GARY R., JR										
1239.42	104.80	75.21	17.59	31.24	0.00	75.21	17.59	0.00	0.00	0.00	0.00
Employee: 7312	SMITH, CLINT P.										
1024.40	101.85	61.18	14.31	30.42	0.00	61.18	14.31	0.00	0.00	0.00	0.00
Employee: 7314	SOUTHWORTH, NORWOOD J.										
1002.00	110.67	61.88	14.47	33.13	0.00	61.88	14.47	0.00	0.00	0.00	0.00
Employee: 7330	STRACHAN, ROBBIE B.										
1111.70	81.43	67.69	15.83	23.62	0.00	67.69	15.83	0.00	0.00	0.00	0.00
Employee: 7334	STRASSBERGER, KIRK E.										
787.92	45.00	46.49	10.87	16.31	0.00	46.49	10.87	0.00	0.00	0.00	0.00
Employee: 7450	SUPERNAUT, MERTON A.										
954.40	57.96	51.25	11.98	13.24	0.00	51.25	11.98	0.00	0.00	0.00	0.00
Employee: 7465	TAFT, FRANCIS R.										
1338.70	158.85	80.83	18.90	47.58	0.00	80.83	18.90	0.00	0.00	0.00	0.00
Employee: 7520	TILLINGHAST, ZACHARY M.										
1308.99	142.53	76.04	17.78	42.69	0.00	76.04	17.78	0.00	0.00	0.00	0.00
Employee: 7600	TUCKER, RANDALL L.										
1535.60	164.58	88.85	20.78	49.24	0.00	88.85	20.78	0.00	0.00	0.00	0.00
Employee: 7610	TUCKER, RUSSELL W.										
1105.20	117.11	61.38	14.35	35.06	0.00	61.38	14.35	0.00	0.00	0.00	0.00
Employee: 7843	WALLANT, DAVID R.										
1285.13	156.00	79.68	18.63	46.73	0.00	79.68	18.63	0.00	0.00	0.00	0.00
Employee: 7850	WARD, JAMES O.										
25.00	0.00	1.55	0.36	0.00	0.00	1.55	0.36	0.00	0.00	0.00	0.00
Employee: 8345	WORN, JESSICA L.										
1014.30	76.06	59.42	13.90	22.66	0.00	59.42	13.90	0.00	0.00	0.00	0.00
118090.58	11817.13	6992.62	1635.35	3682.79	0.00	6992.62	1635.35	0.00	0.00	0.00	0.00

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01060 AMAZON CAPITAL SERVICES		19YWXWNYTFL	logitech cam	001-9130-370.1380	COVID-19 MATERIALS	0.00	297.00	137973
02047 BARRE ELECTRIC & LIGHTING SUPPLY I		233699	bulbs	001-7020-320.0727	BLDG/GROUNDS MAINT	0.00	23.76	137980
		233699	bulbs	001-7030-320.0727	BLDG/GROUNDS MAINT	0.00	83.79	137980
						0.00	107.55	
03337 COMMUNITY BANK NA	PR01:189	PR-09/03/20	Payroll Transfer	001-2000-240.0004	FICA PAYABLE	0.00	13.80	137998
07073 G D MACHINES		424465	repair clock shaft & bear	001-6043-320.0731	CITY HALL IMPROVE/REPAIRS	0.00	579.30	138004
14016 NELSON ACE HARDWARE		245270	deck sprayer	001-8500-320.0732	GROUNDS MAINT (HOPE)	0.00	26.99	138019
		245673	mouse trap, bait	001-8500-320.0727	BUILDING MAINT (HOPE)	0.00	15.28	138019
						0.00	42.27	
22127 VERMONT STATE TREASURER		DOGS	dog licenses may-august	001-2000-200.0213	DOG LICENSES	0.00	520.00	138047
22052 VLCT EMPLOYMENT RESOURCE AND BENEF		30493-Q4	q4 unemployment	001-9100-110.0158	UNEMPLOYMENT INS	0.00	3,883.00	138048
22006 VLCT PACIF		0020-10120	2020 contribution	001-9060-110.0159	WORKMAN'S COMPENSATION	0.00	154,026.75	138049
		0020-10120	2020 contribution	001-9060-110.0162	PROPERTY & CASUALTY	0.00	51,342.25	138049
						0.00	205,369.00	
23093 WCMHS INC		MHC	mental health clinician	001-6050-100.0136	MENTAL HEALTH CLINICIAN	0.00	20,000.00	138051
23041 WORK SAFE		23801	posts and signs	001-8050-350.1061	SUPPLIES - GARAGE	0.00	1,119.77	138052
26006 ZOLL MEDICAL CORP GPO		3125832	printer carry case	001-6040-350.1058	DEFIB/PREVENTIVE MAINT	0.00	551.91	138053
01064 ABSOLUTE SPILL RESPONSE LLC		368300	aflac premiums	001-2000-240.0019	AFLAC PAYABLE	0.00	4,734.46	137967
		505	tychem suits	001-9130-370.1380	COVID-19 MATERIALS	0.00	1,600.00	137967
						0.00	6,334.46	
01088 AFSCME COUNCIL 93	PR01:190	PR-09/09/20	Payroll Transfer	001-2000-240.0007	UNION DUES PAYABLE	0.00	203.00	E-40

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01211	AGUILAR GABRIEL OR CITY OF BARRE						
	00171	water acct overpayment	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	6.39	137968
01150	AIRGAS USA LLC						
	9103625349	face shields	001-9130-370.1380	COVID-19 MATERIALS	0.00	15.62	137969
	9104043179	oxygen	001-6040-350.1055	OXYGEN	0.00	73.05	137969
					-----	88.67	
01030	AIRVAC CORP						
	14634	air vac filter pack, s/h	001-7035-320.0727	BLDG & GROUNDS MAINT	0.00	1,792.00	137970
01004	ALDSWORTH JOSEPH						
	09012020	cemt renewal course	001-6040-130.0181	EMGT TRAIN/DEV	0.00	59.95	137971
01006	ALLEN LUMBER CO						
	176556501	osb board	001-6040-350.1056	TRAINING SUPPLIES	0.00	71.88	137972
01057	AT&T MOBILITY						
	0222-0819202	cell phone bill	001-5040-200.0214	TELEPHONE	0.00	46.38	137974
	0222-0819202	cell phone bill	001-6040-200.0214	PHONE /LANDLINE/INTERNET	0.00	87.57	137974
	0222-0819202	cell phone bill	001-6050-310.0616	PAGERS/CELL/AIR CARDS	0.00	578.22	137974
	0222-0819202	cell phone bill	001-7020-200.0214	TELEPHONE	0.00	62.05	137974
	0222-0819202	cell phone bill	001-7030-200.0214	TELEPHONE	0.00	17.95	137974
	0222-0819202	cell phone bill	001-8050-200.0214	TELEPHONE	0.00	9.28	137974
	0222-0819202	cell phone bill	002-8200-200.0214	TELEPHONE	0.00	90.56	137974
	0222-0819202	cell phone bill	002-8220-200.0214	TELEPHONE	0.00	9.28	137974
	0222-0819202	cell phone bill	003-8300-200.0214	TELEPHONE	0.00	9.28	137974
	0222-0819202	cell phone bill	003-8330-200.0214	TELEPHONE	0.00	9.28	137974
	0222-0819202	cell phone bill	001-6055-200.0214	TELEPHONE LANDLINE	0.00	35.90	137974
	0222-0819202	cell phone bill	001-8500-200.0214	TELEPHONE	0.00	49.92	137974
	0222-0819202	cell phone bill	001-6045-310.0616	PAGERS/AIR CARDS	0.00	131.70	137974
	1678-0820	service 7/2-8/4/20	001-7050-200.0214	TELEPHONE	0.00	55.00	137974
	1678-0820	service 7/2-8/4/20	001-8030-200.0214	TELEPHONE	0.00	55.00	137974
	2543--0820	service 7/12-8/11/20	001-6040-200.0215	CELL PHONES/AIR CARDS	0.00	318.83	137974
	3519-0820	service 7/12-8/11/20	001-8050-200.0214	TELEPHONE	0.00	35.90	137974
	3519-0820	service 7/12-8/11/20	003-8300-200.0214	TELEPHONE	0.00	43.90	137974
	3519-0820	service 7/12-8/11/20	003-8300-200.0214	TELEPHONE	0.00	21.47	137974
	3519-0820A	service 6/12-7/11/20	001-8050-200.0214	TELEPHONE	0.00	62.49	137974
	3519-0820A	service 6/12-7/11/20	003-8300-200.0214	TELEPHONE	0.00	43.90	137974
	3519-0820A	service 6/12-7/11/20	003-8330-200.0214	TELEPHONE	0.00	31.18	137974
	7839-0820	service 7/12-8/11/20	001-8020-200.0214	TELEPHONE	0.00	58.16	137974
					-----	1,863.20	
23018	AUBUCHON HARDWARE						
	082520	fasteners, chain, brush	001-6040-320.0720	CAR/TRUCK MAINT	0.00	21.10	137976
	082520	fasteners, chain, brush	001-9130-370.1380	COVID-19 MATERIALS	0.00	47.95	137976

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	495545	bar & chain oil	001-8050-350.1061	SUPPLIES - GARAGE	0.00	23.38	137976
	495555-	broom, whisk	001-8050-350.1061	SUPPLIES - GARAGE	0.00	11.68	137976
	495560-	key blank	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	23.28	137976
	495814	caulk,tape,washers	001-6043-320.0731	CITY HALL IMPROVE/REPAIRS	0.00	13.10	137976

					0.00	140.49	
01033	AUTO CLINIC LLC THE						
	021573	flat bed	001-6050-360.1161	INVESTIGATIONS MATERIALS	0.00	95.00	137977
02045	BARRE CITY WATER & SEWER DEPT						
	00019SEPT20	88 treatment plt dr	003-8330-200.0215	WATER BILLING	0.00	344.38	137978
	00020SEPT20	62 treatment plt dr	003-8330-200.0215	WATER BILLING	0.00	2,393.23	137978
	00021SEPT20	59 treatment plt dr	003-8330-200.0215	WATER BILLING	0.00	61.78	137978
	00022SEPT 20	69 treatment plt dr	003-8330-200.0215	WATER BILLING	0.00	928.42	137978
	02569SEPT20	6 burnham st	001-8050-320.0727	BLDG & GROUNDS MAINT	0.00	107.83	137978
	02570SEPT	4 burnham st	002-8200-200.0216	SEWER CHARGES	0.00	46.05	137978
	02573SEPT20	12 burnham st	003-8300-320.0727	BLDG & GROUNDS MAINS	0.00	179.38	137978
	04181SEPT20	69 treatment plt dr	003-8330-200.0215	WATER BILLING	0.00	662.92	137978
	04182SEPT20	55 treatment plt dr	003-8330-200.0215	WATER BILLING	0.00	165.73	137978
	04686SEPT 20	58 depot sq	048-8315-200.0210	ENT ALY O&M	0.00	61.78	137978

					0.00	4,951.50	
02123	BARRE PARTNERSHIP THE						
	21CITYSEPT	ft21 september payment	001-8035-120.0172	BARRE PARTNERSHIP	0.00	5,416.66	137981
02461	BARRE PHARMACY LLC OR CITY OF BARR						
	1345-0020	taxes overpayment	001-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	3,901.53	137982
02189	BAY STATE ELEVATOR CO						
	541803	BOH maint agreement	001-6043-320.0731	CITY HALL IMPROVE/REPAIRS	0.00	370.16	137983
	542043	aldrich lib exam agreemen	001-6043-320.0731	CITY HALL IMPROVE/REPAIRS	0.00	234.11	137983
	542118	connector bldg exam	001-7020-320.0729	ANNEX MAINT	0.00	188.08	137983
	542388	psb maint service agreeme	001-7035-320.0727	BLDG & GROUNDS MAINT	0.00	291.06	137983

					0.00	1,083.41	
02208	BDP INDUSTRIES						
	12328	bearing housing	003-8330-320.0740	EQUIPMENT MAINT	0.00	1,185.92	137984
02102	BELLAVANCE LOGISTICS						
	L244167	loader usage	003-8330-320.0740	EQUIPMENT MAINT	0.00	165.82	137985
02071	BONDARENKO ROMAN OR CITY OF BARRE						
	00161REF	del w/s overpayment	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	85.33	137986
02027	BOUND TREE MEDICAL LLC						
	83734025	curaplex tube, collar	001-6040-350.1054	MEDICAL SUPPLIES	0.00	285.20	137987

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02311 BRADLEY IAN & CHRISTINE OR CITY OF		00133REF	reissue ck 135561	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	49.53	137988
02000 BREault BONNIE		08312020	glasses	001-6040-340.0944	GLASSES	0.00	282.50	137989
		08312020	glasses	001-6050-340.0944	GLASSES	0.00	282.50	137989
						0.00	565.00	
03217 C V LANDFILL INC		686075	grit disposal	003-8330-230.0518	GRIT	0.00	647.13	137990
03054 CAPITAL CANDY INC		3314016	disinfecting wipes	001-9130-370.1380	COVID-19 MATERIALS	0.00	120.00	137991
03179 CATAMOUNT ENVIRONMENTAL INC		9200	asbesatos abatement AUD	050-5830-340.1165	2020 \$1.7M BOND ALUMNI BO	0.00	10,300.00	137992
		9213	asbestos abatement North	050-5830-340.1160	2020 \$1.7M BOND EXP CH	0.00	6,175.00	137992
						0.00	16,475.00	
03124 CENTRAL VERMONT MEDICAL CENTER		070120	medical supplies	001-6040-350.1054	MEDICAL SUPPLIES	0.00	470.96	137993
03181 CENTRAL VERMONT TRAINING CENTER		08192020	cpr cards	001-6040-350.1056	TRAINING SUPPLIES	0.00	114.00	137994
03082 CHA		35472-9	construction admin servic	050-5800-360.1166	POOL REFURBISHMENT	0.00	1,744.95	137995
03267 CHARBONNEAU MICHAEL		082520	fog free	001-6040-320.0720	CAR/TRUCK MAINT	0.00	10.00	137996
03205 CITY OF BARRE PENSION PLAN & TRUST	PR01:190	PR-09/09/20	Payroll Transfer	001-2000-240.0006	ANNUITY PAYABLE	0.00	427.15	138054
03013 CODY CHEVROLET-CADILLAC INC		23325	inspeciont, fix sunroof	001-6050-320.0720	VEHICLE MAINTENANCE	0.00	110.10	137997
03337 COMMUNITY BANK NA	PR01:190	PR-09/09/20	Payroll Transfer	001-2000-240.0001	FEDERAL TAX PAYABLE	0.00	11,817.13	138056
	PR01:190	PR-09/09/20	Payroll Transfer	001-2000-240.0004	FICA PAYABLE	0.00	17,242.14	138056
						0.00	29,059.27	
03308 COMMUNITY BANK NA	PR01:190	PR-09/09/20	Payroll Transfer	001-2000-240.0013	HSA PAYABLE	0.00	235.00	138055
03063 CVTV		962	web streaming May-Aug	001-5010-130.0184	CITY COUNCIL'S EXPENSES	0.00	460.00	137999

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04083	DUO-SAFETY LADDER CORP						
	476768-000	aluminum rung, shipping	001-6040-320.0720	CAR/TRUCK MAINT	0.00	171.03	138000
05069	EDWARD JONES						
PR01:190	PR-09/09/20	Payroll Transfer	001-2000-240.0006	ANNUITY PAYABLE	0.00	201.00	138057
05030	ESMI OF NEW YORK LLC						
	21780	sludge removal	003-8330-230.0519	DISPOSAL OF SLUDGE	0.00	11,888.50	138001
06009	F W WEBB CO						
	68234972	couplings	003-8330-320.0727	BLDG & GROUNDS MAINT	0.00	21.23	138002
	68378046	pvc pipe, ring hanger	002-8220-320.0740	EQUIPMENT MAINT	0.00	132.70	138002

					0.00	153.93	
06065	FISHER AUTO PARTS						
	637261	hose clamps	001-8050-350.1065	SUPPLIES - STS	0.00	28.30	138003
07180	GCB CORP						
	3665	repair granite bollards	001-8050-110.0162	CLAIMS/DEDUCTIBLES	0.00	1,500.00	138005
07086	GRANITE CENTER GARDEN CLUB						
	08282020	flowers, mulch, compost	001-8035-320.0727	MAIN ST MAINTENANCE	0.00	604.89	138006
07006	GREEN MT POWER CORP						
	0000-AUGUST	traffic signal n main/map	001-6070-200.0210	TRAFFIC LIGHT ELECTRICITY	0.00	96.57	138007
	00009-AUGUST	traffic signal maple	001-6070-200.0210	TRAFFIC LIGHT ELECTRICITY	0.00	67.34	138007
	0002-AUGUST	s main st/parkside traffi	001-6070-200.0210	TRAFFIC LIGHT ELECTRICITY	0.00	103.86	138007
	0004-AUGUST	hill st/ayer traffic ligh	001-6070-200.0210	TRAFFIC LIGHT ELECTRICITY	0.00	93.53	138007
	0006-AUGUST	summer/elm traffic light	001-6070-200.0210	TRAFFIC LIGHT ELECTRICITY	0.00	60.08	138007
	0009-AUGUST	hill st/washing traffic	001-6070-200.0210	TRAFFIC LIGHT ELECTRICITY	0.00	108.83	138007

					0.00	530.21	
10044	JOHNSON PAVING CO INC						
	202110	pave camp st/delmont st	003-8300-320.0750	MAIN LINE MAINT	0.00	9,109.80	138008
11035	KELLY JOSEPH						
	09032020	boots	002-8200-340.0943	FOOTWARE	0.00	216.30	138009
12024	LAROCHE TOWING & RECOVERY						
	25164	towing fees	002-8200-320.0743	TRUCK MAINT	0.00	262.50	138010
12099	LEAF						
	10982150	copier leases	001-5010-210.0312	OFFICE MACHINES MAINT	0.00	784.50	138011
12009	LOWELL MCLEODS INC						
	S61091	drill bit	003-8330-320.0740	EQUIPMENT MAINT	0.00	4.80	138012

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	S61092	uss g8 w/lnc	002-8200-320.0750	MAIN LINE MAINT	0.00	115.84	138012
					0.00	120.64	

13120	MACHIA DELPHIA						
	08312020	eye glass reimbursement	001-6045-340.0944	GLASSES	0.00	185.00	138013
13889	MASSMUTUAL RETIREMENT SERVICES						
	535344	distribution fee	001-9030-110.0154	CITY PENSION PLAN	0.00	50.00	138014
13189	MILES SUPPLY INC						
	0140606-01	hand soap, toilet paper	001-7035-350.1049	CUSTODIAL SUPPLIES	0.00	291.14	138015
	0140887-01	paper towels, trash bags	001-8050-350.1061	SUPPLIES - GARAGE	0.00	214.60	138015
					0.00	505.74	

13116	MILLER BRADLEY & SARAH OR CITY OF						
	09012020	reissue ck#135574	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	6.33	138016
13187	MORAN NANCY OR CITY OF BARRE						
	09012020	reissue ck#136646	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	16.25	138017
13084	MUNICIPAL EMERGENCY SERVICES DEPOS						
	1486442	isolation gowns, freight	001-9130-370.1380	COVID-19 MATERIALS	0.00	888.44	138018
14016	NELSON ACE HARDWARE						
	245826	mouse trap	001-7035-320.0727	BLDG & GROUNDS MAINT	0.00	8.98	138019
	246021	fruit fly traps	001-6043-320.0731	CITY HALL IMPROVE/REPAIRS	0.00	16.18	138019
					0.00	25.16	

14154	NORTH COUNTRY FEDERAL CREDIT UNION						
PR01:190	PR-09/09/20	Payroll Transfer	001-2000-240.0009	SAVINGS PAYABLE	0.00	75.00	138058
PR01:190	PR-09/09/20	Payroll Transfer	001-2000-240.0013	HSA PAYABLE	0.00	112.00	138058
					0.00	187.00	

14121	NORTHFIELD AUTO SUPPLY						
	314389	face mask	001-9130-370.1380	COVID-19 MATERIALS	0.00	123.98	138020
	314440	face masks	001-9130-370.1380	COVID-19 MATERIALS	0.00	247.96	138020
	320968	power luber w/case	002-8220-320.0740	EQUIPMENT MAINT	0.00	210.00	138020
	321152	grease	001-8050-350.1061	SUPPLIES - GARAGE	0.00	12.49	138020
	321240	brake pads	001-6050-320.0720	VEHICLE MAINTENANCE	0.00	61.26	138020
	321260	oil filter, air filter	003-8330-320.0740	EQUIPMENT MAINT	0.00	256.46	138020
	321261	fuel filter	003-8330-320.0740	EQUIPMENT MAINT	0.00	12.39	138020
	321369	oil filter, fuel filter	001-6040-320.0720	CAR/TRUCK MAINT	0.00	107.06	138020
	321370	motor oil	001-6040-320.0720	CAR/TRUCK MAINT	0.00	65.96	138020
	321381	brake pads	001-6040-320.0720	CAR/TRUCK MAINT	0.00	102.33	138020
	321388	brake rotor	001-6040-320.0720	CAR/TRUCK MAINT	0.00	84.86	138020

By check number for check acct 01(GENERAL FUND) and check dates 09/03/20 thru 09/09/20

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
	321408	tube	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	11.99	138020
	321451	hose clamps	001-8050-350.1065	SUPPLIES - STS	0.00	22.45	138020
	321460	hose clamp	001-8050-350.1065	SUPPLIES - STS	0.00	8.95	138020

					0.00	1,328.14	
14089 NORTHFIELD SAVINGS BANK							
PR01:190	PR-09/09/20	Payroll Transfer	001-2000-240.0009	SAVINGS PAYABLE	0.00	1,276.39	138059
PR01:190	PR-09/09/20	Payroll Transfer	001-2000-240.0013	HSA PAYABLE	0.00	438.69	138059

					0.00	1,715.08	
14055 NORWAY & SONS INC							
	15652	prep pole bases for light	001-8050-360.1191	STREET LIGHT MAINTENANCE	0.00	360.00	138022
15043 OFFICE ENVIRONMENTS INC							
	1458	desks,brackets,pedestals	040-0280-360.1165	PROJECT MATERIALS	0.00	6,093.00	138023
	1460	task chairs,labor,fabric	040-0280-360.1165	PROJECT MATERIALS	0.00	4,787.00	138023

					0.00	10,880.00	
15046 OFFICE OF CHILD SUPPORT							
PR01:190	PR-09/09/20	Payroll Transfer	001-2000-240.0009	SAVINGS PAYABLE	0.00	98.08	138060
15051 ONE CREDIT UNION							
PR01:190	PR-09/09/20	Payroll Transfer	001-2000-240.0009	SAVINGS PAYABLE	0.00	1,353.48	138061
15003 ORMSBY'S COMPUTER SYSTEMS INC							
	36774	elitebook laptops	001-5070-440.1240	COMPUTER EQUIP/SOFTWARE	0.00	1,043.68	138024
	36774	elitebook laptops	001-8030-440.1240	COMPUTER EQUIP/SOFTWARE	0.00	1,043.68	138024
	37248	usb-c dock for laptops	001-5070-440.1240	COMPUTER EQUIP/SOFTWARE	0.00	173.04	138024
	37248	usb-c dock for laptops	001-8030-440.1240	COMPUTER EQUIP/SOFTWARE	0.00	150.00	138024
	37291	fortinet protection	001-7020-320.0729	ANNEX MAINT	0.00	941.60	138024
	37303	ocs support services	001-7020-320.0729	ANNEX MAINT	0.00	510.00	138024

					0.00	3,862.00	
16077 PERSHING LLC							
PR01:190	PR-09/09/20	Payroll Transfer	001-2000-240.0006	ANNUITY PAYABLE	0.00	225.00	138062
16031 PETES TIRE BARN INC							
	021240	tires	003-8330-320.0740	EQUIPMENT MAINT	0.00	396.95	138025
	109357	credit	003-8330-320.0740	EQUIPMENT MAINT	0.00	-60.00	138025

					0.00	336.95	
16078 PIKCOMM							
	7449	6 pagers,freight	001-6040-310.0616	RADIOS/PAGERS	0.00	933.40	138026
16003 PIKE INDUSTRIES INC							
	1097541	asphalt	001-8050-360.1172	BITUMINOUS HOT MIX-ST	0.00	201.67	138027

09/04/20
03:14 pm

City of Barre Accounts Payable
Warrant/Invoice Report # 21-11

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By check number for check acct 01(GENERAL FUND) and check dates 09/03/20 thru 09/09/20

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
	1097541	asphalt	003-8300-320.0749	SURFACE SEWERS	0.00	134.67	138027
	1097867	asphalt	003-8300-320.0750	MAIN LINE MAINT	0.00	8,579.10	138027

					0.00	8,915.44	
16082 PIONEER MOTORS & DRIVES INC							
	R2211	cooling fan repair, labor	003-8330-320.0740	EQUIPMENT MAINT	0.00	435.00	138028
16102 PRUDENTIAL RETIREMENT							
PR01:190	PR-09/09/20	Payroll Transfer	001-2000-240.0006	ANNUITY PAYABLE	0.00	210.00	138063
17002 QUILL CORP							
	9918468	toner	001-5070-350.1053	OFFICE SUPPLIES/EQUIPMENT	0.00	101.45	138029
	9918468	toner	002-8200-350.1053	OFFICE SUPPLIES/EQUIPMENT	0.00	50.73	138029
	9918468	toner	003-8300-350.1053	OFFICE SUPPLIES/EQUIPMENT	0.00	50.73	138029

					0.00	202.91	
18053 RECREONICS INC							
	839228	guard chair, ladder, umbr	050-5800-360.1166	POOL REFURBISHMENT	0.00	1,232.37	138030
	842762	guard chair, ladder	050-5800-360.1166	POOL REFURBISHMENT	0.00	19,370.01	138030

					0.00	20,602.38	
18048 RELIAS LLC							
	SI-197750	subscription services	001-6040-130.0181	EMGT TRAIN/DEV	0.00	2,156.12	138031
18004 REYNOLDS & SON INC							
	3377114	latex gloves	003-8330-340.0941	EQUIPMENT - SAFETY	0.00	435.71	138032
19210 S D IRELAND CONCRETE CONSTRUCTION							
	354875	masonry	003-8300-320.0750	MAIN LINE MAINT	0.00	535.59	138033
	354875	masonry	003-8300-320.0749	SURFACE SEWERS	0.00	535.59	138033

					0.00	1,071.18	
19102 SECURSHRED							
	343231	shred service	001-5040-130.0185	SECURE SHRED	0.00	45.00	138034
19018 ST OF VT DEPT OF MOTOR VEHICLES							
	9/2/2020	registration for wheel lo	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	14.00	138035
19155 STAPLES CREDIT PLAN							
	08142020	soft cover, black toner,	001-5040-350.1053	OFFICE SUPPLIES/EQUIPMENT	0.00	19.58	138036
	08142020	soft cover, black toner,	001-6040-350.1053	OFFICE SUPPLIES	0.00	33.38	138036
	08142020	soft cover, black toner,	001-6050-350.1053	OFFICE SUPPLIES/EQUIPMENT	0.00	143.55	138036
	08142020	soft cover, black toner,	001-8030-440.1240	COMPUTER EQUIP/SOFTWARE	0.00	179.99	138036
	08142020	soft cover, black toner,	001-6055-350.1053	OFFICES SUPPLIES/EQUIPMEN	0.00	58.50	138036

					0.00	435.00	
19091 STEVENS JR WILLIE G							
	09012020	reissue ck#134473	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	193.20	138037

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Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
20096 TD BANK							
	082120	principal, interest	001-9050-230.0513	GRANITE MUSEUM BOND	0.00	6,090.91	138038
	082120	principal, interest	001-9070-230.0513	GRANITE MUSEUM INTEREST	0.00	194.59	138038

					0.00	6,285.50	
20132 TEAGUE DAVID & SHERYL OR CITY OF B							
	03965	water acct overpayment	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	5.38	138039
20002 TIMES ARGUS ASSOC INC							
	113636	notice of public hearing	001-8030-230.0510	ADVERTISING/PRINTING	0.00	228.78	138040
	113687	agenda 9/1/20	001-5010-230.0510	ADVERTISING/PRINTING	0.00	95.70	138040
	2747A	balance due	001-5010-230.0510	ADVERTISING/PRINTING	0.00	0.27	138041

					0.00	324.75	
20032 TUCKER MACHINE CO INC							
	01-17460	repair makita cut of saw	001-6040-340.0941	EQUIPMENT - SAFETY	0.00	366.01	138042
21002 UNIFIRST CORP							
	4512983	uniforms	003-8300-340.0940	CLOTHING	0.00	34.07	138043
	4512983	uniforms	003-8330-320.0743	TRUCK MAINT	0.00	9.80	138043
	4512983	uniforms	003-8330-340.0940	CLOTHING	0.00	46.40	138043
	4514932	uniform rental	001-7020-340.0940	CLOTHING	0.00	52.52	138043
	4514932	uniform rental	001-7030-340.0940	CLOTHING	0.00	47.61	138043
	4514932	uniform rental	001-6043-340.0940	CLOTHING	0.00	20.41	138043
	4514932	uniform rental	001-7015-340.0940	CLOTHING	0.00	10.00	138043
	4514932	uniform rental	001-8500-340.0940	CLOTHING	0.00	19.48	138043
	4514933	uniforms	001-8050-320.0743	TRUCK MAINT - STS	0.00	63.00	138043
	4514933	uniforms	001-8050-340.0940	CLOTHING	0.00	213.22	138043
	4514933	uniforms	002-8200-340.0940	CLOTHING	0.00	88.21	138043
	4514933	uniforms	003-8300-340.0940	CLOTHING	0.00	55.97	138043
	4514935	uniforms	003-8300-340.0940	CLOTHING	0.00	34.07	138043
	4514935	uniforms	003-8330-320.0743	TRUCK MAINT	0.00	9.80	138043
	4514935	uniforms	003-8330-340.0940	CLOTHING	0.00	46.40	138043
	4514936	uniforms	002-8220-340.0940	CLOTHING	0.00	76.54	138043

					0.00	827.50	
21017 UNUM LIFE INS CO OF AMERICA							
	090120	prem 9/1-9/31/20	001-9020-110.0152	LIFE INSURANCE	0.00	3,300.56	138045
	090120	prem 9/1-9/31/20	001-9020-110.0152	LIFE INSURANCE	0.00	40.65	138045
	090120	prem 9/1-9/31/20	002-8200-110.0152	LIFE INS	0.00	154.49	138045
	090120	prem 9/1-9/31/20	002-8220-110.0152	LIFE INS	0.00	97.35	138045
	090120	prem 9/1-9/31/20	003-8300-110.0152	LIFE INSURANCE	0.00	156.45	138045
	090120	prem 9/1-9/31/20	003-8330-110.0152	LIFE INSURANCE	0.00	139.56	138045
	090120	prem 9/1-9/31/20	001-2000-240.0017	LIFE PAYABLE	0.00	1,761.52	138045

					0.00	5,650.58	
22055 VERMONT DEPT OF PUBLIC SAFETY							
	090120	permit application fee	050-5830-340.1165	2020 \$1.7M BOND ALUMNI BO	0.00	192.00	138046

09/04/20
03:14 pm

City of Barre Accounts Payable
Warrant/Invoice Report # 21-11

By check number for check acct 01(GENERAL FUND) and check dates 09/03/20 thru 09/09/20

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check

22100	VERMONT DEPT OF TAXES						
PR01:190	PR-09/09/20	Payroll Transfer	001-2000-240.0002	STATE TAX PAYABLE	0.00	3,682.79	138064
25113	WATER SPECIALISTS LLC						
	15247	15 glln drum chemical pum	003-8330-320.0740	EQUIPMENT MAINT	0.00	1,113.42	138050
Report Total						412,393.62	
						=====	

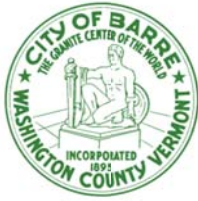
To the Treasurer of City of Barre, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ ***412,393.62
Let this be your order for the payments of these amounts.



Permit Administrator
 City of Barre
 6 N. Main Street
 Barre, VT 05641
 Phone: (802) 476-0245
 Fax: (802) 476-0263

Permits to Council
 August 29, 2020 to September 4, 2020

Permit#	Permit Type	Owner	Property Address	Permit Description
B20-000075	Building Permit	Elizabeth & Peter Reddaway	70 Abbott Avenue	Construction of a New single story home with full basement 3,024 sq. ft.
B20-000076	Building Permit	CITY OF BARRE	20 & 25 AUDITORIUM HL	Renovate existing closet and 2-stall bathroom on second floor of Alumni Hall and turning them into single, gender-neutral ADA accessible bathrooms.
B20-000077	Building Permit	Kimberly Baker	11 Coolidge Street	Changing stairway location and adding platform type steps
B20-000078	Building Permit	Peter J & Diana L Beyerle	41 Perrin Street	Construct an 8' x 8' shed
E20-000081	Electrical Permit	Krystal & Tobias Bernier	527 N MAIN ST	Installation of a 8.16 Kw roof mount solar array and two (2) Powerwall energy storage systems Lic #EM06423
E20-000082	Electrical Permit	LEHOUX EDMOND F - LIFE ESTATE;	14 CLEVELAND AV	Replace service Lic #EM-2489
E20-000083	Electrical Permit	Michael Molander	157 SEMINARY Street	Change panel and add water heater circuit Lic #EM04805
E20-000084	Electrical Permit	CAPITAL CANDY CO INC	32 BURNHAM ST	Wire new warehouse addition and loading dock Lic #EM4097
E20-000085	Electrical Permit	NICHOLSON HOLDINGS LLC	248 North MAIN Street	Wiring for heat pump Lic #EM-3280
E20-000086	Electrical Permit	Bellavance Properties, LLC	27 Smith Street	Separate power - 2 services, old ones reworked, for 2 tenants Lic #EM-3280
E20-000087	Electrical Permit	Bruce E Donovan	20 Camp Street	Replace Service Lic #EM-2489
Z20-000066	Zoning Permit	VERMONT GRANITE MUSEUM OF BAR	7 JONES BROTHERS WAY	The Museum is adding crushed granite to its parking areas and walking trails.
Z20-000067	Zoning Permit	Thomas & Tina Stacy	21 Howland Street	2 20' x 8' storage containers (Temporary)



City of Barre, Vermont

“Granite Center of the World”

MEMORANDUM

TO: City Council

CC: Steven Mackenzie, PE, City Manager

FROM: Janet E. Shatney, Planning Director; Carol Dawes, City Clerk/Treasurer; Dawn Monahan, Finance Director

DATE: September 3, 2020

RE: Ratification request for Coronavirus Relief Funds Grant Applications

City staff has submitted the following three (3) grant applications. We respectfully request ratification of their submissions, as is included in the Consent Agenda for the September 8, 2020 City Council meeting:

1. The FEMA Public Assistance grant opportunity was offered through Vermont Emergency Management. This grant is for public assistance under Category B, Emergency protective measures only. This grant covers emergency protective measures for emergency responders and critical staff in the city. The city applied for this opportunity on May 14, 2020. Application documents were compiled, and a reimbursement request for \$11,720.35 was submitted on August 28, 2020 for all the PPE (personal protective equipment) that our police and EMS staff needed to purchase outside of our normal budget. PPE covers items such as Tyvek suits, respirator masks, cloth masks, hand sanitizer, disposable gloves, etc. NOTE: upon FEMA’s approval of any of the submitted expenditures, they will cover 75%, and the State of Vermont will cover the remaining 25%. We intend to apply for another FEMA Public Assistance grant if we can meet the threshold of \$3,300 between August 29 and FEMA’s cutoff date.
2. The LGER (Local Government Expense Reimbursement) Grant covers non-budgeted, necessary expenditures incurred due to the public health emergency and those costs that the FEMA PA grant didn’t cover. This grant covers the period from March 1, 2020 to December 30, 2020. An application was submitted on September 3, 2020 in the amount of \$43,628 that covers hazard pay, supplies, facility alterations, overtime, and sanitation expenditures not covered by our approved budgets. We have expended \$20,561 from mid-March through the end of August, and have estimated that we will expend an additional \$23,067 through the end of the year. The approved grant will be awarded as an amount not to exceed; of which we will be reimbursed for items spent.

3. The Municipal Records Digitization Grant provides financial assistance to convert land records from either paper format or microfilm to digital records, and upload them to an online platform to enhance public access. The closure of clerks' offices around the state following Governor Scott's Stay Home Stay Safe order meant no access to land records, which inhibited the ability of people to sell their property, to refinance mortgages, or to apply for federal COVID funding to support their businesses. A consortium of clerks, attorneys, bankers and realtors petitioned the legislature to identify grant money to allow more towns to digitize their land records and make them available online, so as to maximize access while minimizing public health risk. The legislature set aside \$2M of the state's CARES Act funds for digital grants. Barre City's current records have been digitized and posted online since 2014, and we've also been converting older records to a digital format to expand our online profile. To date our online documents go back to 1993. Forty years of digital records will accommodate nearly all real estate and financing transactions, so our goal is to digitize back to 1980. To that end we have submitted an application for \$23, 600 to index, copy and convert microfilmed images to a digital format and make them available online.



City of Barre, Vermont

"Granite Center of the World"

Jeff Bergeron
Director of Buildings and Community Services

20 Auditorium Hill
Barre, Vt. 05641
Office: 802-476-0256
Fax: 802-476-0264
Cell: 802-498-3495
Email jbergeron@barrecity.org

September 2, 2020

Alumni Hall Restroom Project

Please find attached copies of the Invitation to Bid as well as the bid proposals from three vendors, Andy Emerson, LLC, Trym Chouinard, LLC and Randall Contracting, Inc. Bid invitations were extended to five contractors and four attended the pre-bid walkthrough. Of the four attendees the above three contractors submitted bids. All contractors were asked to price out two flooring options, ceramic/porcelain floor tiles or commercial grade vinyl flooring as well as sensor faucet valves for the sinks. After reviewing the proposals, the decision was made to proceed with the vinyl flooring option as well as the manual faucet valves and that is represented in the final costs listed below. Funding for this project consists of \$7,500.00 from the Bond passed on March 3, 2020 at Town meeting and funds from the Civic Center Improvement Fund. We are also applying for a fifty percent match grant from the Vermont BGS Cultural Facilities Grants.

Andy Emerson, LLC	Trym Chouinard, LLC	Randall Contracting, Inc.
\$20,800.00	\$23,582.93	\$32,510.00

After reviewing the bids and qualifications of the three vendors, it is my recommendation that we accept the proposal from Andy Emerson, LLC for the Alumni Hall Restroom Project for the amount of **\$20,800.00**.

Jeff Bergeron
Director of Buildings and Community Services

City of Barre, Vermont

"GRANITE CENTER OF THE WORLD"

INVITATION TO BID

City of Barre Buildings and Community Services Department
C/O Jeff Bergeron
6 North Main Street
Barre, VT. 05641
802-476-0256 or 802-498-3495
jbergeron@barrecity.org

July 17, 2020

Alumni Hall Restroom Project

The City of Barre Buildings and Community Services Department is looking for bids for the renovation/expansion of the restroom located on the second floor of the Alumni Hall Building at 20 Auditorium Hill. The project involves the removal of old fixtures, expansion of the existing restroom and adding a second restroom in an old office space.

- The Contractor will be responsible for all materials and labor to complete the project.
- All work must be done in accordance with OSHA and VOSHA guidance as well as ADA requirements. COVID 19 protocols will be followed at all times.
- The contractor will be responsible for the proper disposal of all materials.
- The contractor may schedule the work at their reasonable convenience as coordinated with the City. The start date will be August 24, unless mutually agreed otherwise.
- A Certificate of Insurance with the City of Barre as a named insured will be required at/before the execution of a contract.

An onsite visit (masks and social distancing required) will be held: on **Tuesday, July 28 at 1:00 PM**. Bids are due by: **Friday, August 14 at 11:00 AM**, and should be sent to: Jeff Bergeron, Director of Buildings and Community Services at the address above.

Rescheduled to Wednesday, August 19 at 11:00 am due to change in scope of project.

Andy Emerson LLC
411 Shady Rill Road
Middlesex, Vermont 05602
802-793-1075
Custom Carpenter, Woodworking

Estimate for:
Jeff Bergeron
City of Barre
Alumni Hall
August 18, 2020

Re: Alumni Hall bathroom renovations

Andy Emerson LLC will provide all materials and labor necessary to complete two ADA compliant bathrooms as per plans and specs provided by the owner (City of Barre). For the sum of \$20800.00

Scope of work

- Demo existing bathroom
- Demo wall in existing bathroom
- Build new wall in existing bathroom
- Build new closet in new bathroom
- Move existing door and reinstall for new bathroom
- Install 5/8 firecode drywall as needed
- Install suspended ceilings in both bathrooms
- Install grab bars as per code
- Install two bathroom vent fans and duct to the outside
- Install two 2 x 2 led lights with motion sensors in both baths
- Install one GFCI outlet in each Bathroom
- Install ADA compliant toilets in each bathroom
- Install ADA compliant wall hung sinks in each bathroom
- Upgrade main water line to 3/4 inch. (Line that serves bathrooms only)
- Install Tarkett commercial grade vinyl flooring
- Tape new drywall and patch and fill existing drywall
- Paint to be one color only. All walls to be primed and two coats finish
- New trim to match existing
- Remove all construction debris

All above work to be completed in a timely and Workman like manner. Full payment will be expected within seven days of final bill.

Upgrades

Porcelain tile floors add \$3700.00
Sensor faucet valves add \$2500.00

Respectfully submitted by
Andy Emerson

Trym Chouinard, LLC
310 Tremont Street
Barre, VT 05641
(802) 522-3878
trym.chouinard123@gmail.com



Estimate

ADDRESS

Jeff Bergeron
Director of Buildings and
Community Services
City of Barre
20 Auditorium Hill
Project: Alumni Hall restrooms
(bid)

ESTIMATE # 1030
DATE 08/18/2020
EXPIRATION DATE 09/18/2020

MATERIAL	LABOR	DESCRIPTION	AMOUNT
08/18/2020	Material & Labor	<ul style="list-style-type: none">- Demo 1 existing bathroom and 1 old office, dispose of all debris- Frame in 2 new back walls of bathroom, sheetrock insulate as needed for sound- Tape/paint- customer to chose color- Build closet in back storage area, reuse old door of existing office- Install new 36" birch solid core door to match existing door in bathroom A- Rough in new locations of toilets and sinks as to plan, install new bathroom fixtures as discussed with Jeff Bergeron- Demo existing electrical in	0.00

MATERIAL	LABOR	DESCRIPTION	AMOUNT
----------	-------	-------------	--------

bathrooms, rough in
 and install for new
 bathroom exhaust
 fans and overhead
 LED lights
 - Install new drop
 ceiling grid- in both
 bathrooms, install
 new 2x4 ceiling tiles
 - Install new
 subflooring, option 1:
 12x12 porcelain tile-
 \$3,500, option 2:
12X12 VCT Tile-
\$1,800 *
 - Install new ada
 grab bars
 - Install 1 baby
 changing table
 - Install toilet paper
 holder, paper towel
 dispenser- customer
 to supply
 - Apply for any
 state/city permit
 - Mirrors
 Total project:
~~\$21782.93~~ (plus ~~= 12,352.93~~
 customer choice
 between flooring
 option 1 & option 2)*

Project: Alumni Hall restrooms (bid)	TOTAL	\$0.00
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Accepted By

Accepted Date

Randall Contracting, Inc.
153 East Cobble Hill Rd.
Barre, VT 05641

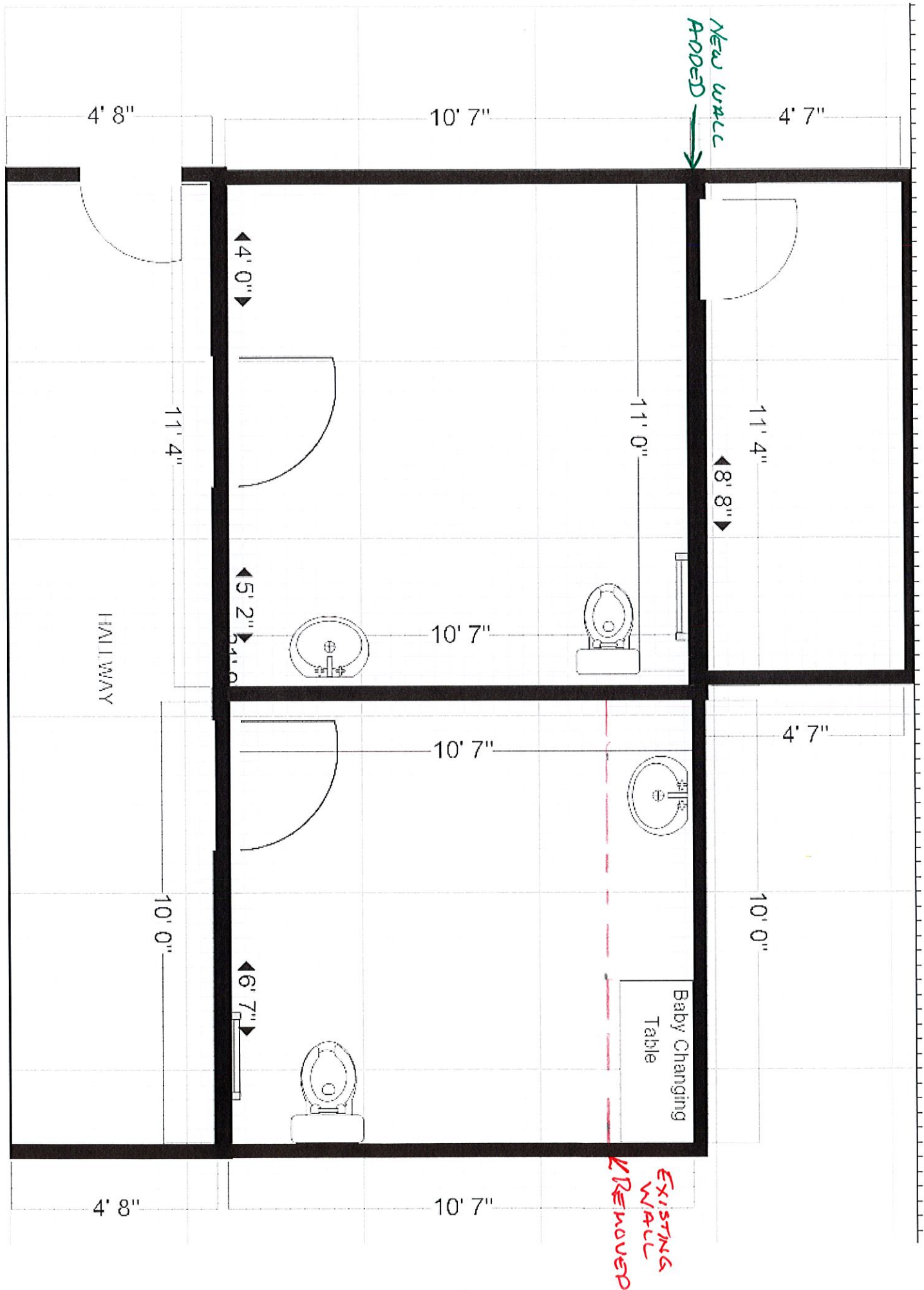
PROPOSAL

Date
8/19/20

Proposal #
1175

Name / Address
City of Barre Alumni Hall c/o Jeff Bergeron 6 North Main Street Barre, VT 05641

Description	Total
Barre City Alumni Hall Restroom Project-	
General conditions	1,600.00
Demo- Partitions, ceilings, walls	1,900.00
Reconstruction- Walls, doorways, blocking, sheetrock, taping, trim	6,600.00
Ceiling- 2X2 grid, bathrooms only	2,800.00
Doors- One new with jamb, refurbish two existing doors	900.00
Bathroom accessories- Grab bars, mirrors, tissue holders, paper towel dispenser	800.00
Paint- All walls in bathroom, closet, hallway	2,800.00
Flooring- Ceramic tile, bathrooms only (deduct 600 for vinyl sheet goods) *	3,500.00
Plumbing (add 2,400 for sensored-touch faucets)	5,200.00
Electrical allowance	4,000.00
Subtotal	30,100.00
Profit & Overhead	3,010.00
Phone #	E-mail
802-479-0946	randallcontractinginc@gmail.com
Total	\$33,110.00 * \$ 32,570.00





City of Barre, Vermont

"Granite Center of the World"

Jeff Bergeron
Director of Buildings and Community Services

20 Auditorium Hill
Barre, Vt. 05641
Office: 802-476-0256
Fax: 802-476-0264
Cell: 802-498-3495
Email jbergeron@barrecity.org

August 31, 2020

City Hall Spray Insulation Project

Please find attached copies of the Invitation to Bid as well as the bid proposals from two vendors, Bugbee Insulation from Williston, Vermont and Weatherization & Renovation of Montpelier, LLC (W.A.R.M.). Bid invitations were extended to five companies and these were the only two to attend the pre-bid meeting as well as providing proposals. The vendors had the option to bid the project applying either three, four or five inches of closed cell foam insulation, and the application of intumescent paint as per fire code. During the site visit both vendors thought that three may not be suitable and five would be "overkill" but agreed to price out all options. It was decided that the 4" closed cell foam was the option for this application. Below is a re-cap of the options with the total cost.

BUGBEE	W.A.R.M.
3" with intumescent paint = \$4,485.00	3" with intumescent paint = \$3,160.00
4" with intumescent paint = \$5,175.00	4" with intumescent paint = \$3,880.00
5" with intumescent paint = \$5,865.00	5" with intumescent paint = \$4600.00

After reviewing the bids and the qualifications of both vendors, it is my recommendation that we accept the proposal from Weatherization and Renovation of Montpelier, LLC for the application of 4" of closed cell spray foam insulation and application of intumescent paint in the City Hall boiler from for the amount of **\$3,880.00**.

Jeff Bergeron
Director of Buildings and Community Services

City of Barre, Vermont

"GRANITE CENTER OF THE WORLD"

INVITATION TO BID

City of Barre Buildings and Community Services Department
C/O Jeff Bergeron
6 North Main Street
Barre, VT. 05641
802-476-0256 or 802-498-3495
jbergeron@barrecity.org

July 17, 2020

City Hall Spray Insulation Project

The City of Barre Buildings and Community Services Department is looking for bids for applying spray foam insulation and coating with fire retardant paint in the ceiling of the boiler room located in the basement of Barre City Hall at 6 North Main Street.

- The Contractor will be responsible for all materials and labor to complete the project.
- All work must be done in accordance with OSHA and VOSHA guidance. COVID 19 protocols will be followed at all times.
- The contractor will be responsible for the proper disposal of all materials.
- The contractor may schedule the work at their reasonable convenience as coordinated with the City. The start date will be August 31 unless mutually agreed otherwise.
- A Certificate of Insurance with the City of Barre named as insured will be required at/before the execution of a contract.

An onsite visit (masks and social distancing required) will be held: on **Wednesday, July 29 at 1:00 PM**. Bids are due by: **Monday, August 17 at 11:00 AM**, and should be sent to: Jeff Bergeron, Director of Buildings and Community Services at the address above.

BUGBEE INSULATION

374 Boyer Circle
802-899-2112

Williston, VT 05495
FAX 802-864-4466

August 4, 2020

City of Barre
6 North Main Street, Suite 2
Barre, VT 05641

Insulation Estimate for Boiler Room Ceiling

Base Bid:

Boiler Room Ceiling	Or	3" Closed Cell Foam	\$2,760.00
	Or	4" Closed Cell Foam	\$3,450.00
		5" Closed Cell Foam	\$4,140.00
Fire Rating		Intumescent Paint	\$1,725.00

Includes all materials, labor, and clean up.

Thank you for the opportunity to bid your project.

Jim LaPorte

374 Boyer Circle
Williston, VT 05495

PHONE (802) 899-2112
FAX (802) 864-4466
E-MAIL bugbeeinsulation@yahoo.com



Proposal

Date	Estimate #
8/17/20	1049

4 Cummings St.
 Montpelier, VT 05602
 Phone: 802-229-6973
 Fax: 802-225-6115

Jeff Bergeron
 City Hall job

Description	Qty	U/M	Rate	Total
Spray foam ceiling at City hall this will include covering all mechanicals and fire coat ceiling based on 720sqft			0.00	0.00
Spray 3 inches of closed cell foam over ceiling.			2,160.00	2,160.00
Spray 4 inches of closed cell foam over ceiling.			2,880.00	2,880.00
Spray 5 inches of closed cell foam over ceiling.			3,600.00	3,600.00
Apply intumescent paint over closed cell foam to serve as an ignition barrier as required by code.(flat rate)			1,000.00	1,000.00

Prices quoted in this estimate are valid for 30 days.

Payment terms are:

1. \$500.00 deposit
2. Half of total when work starts (minus deposit).
3. Remainder due at completion of work

Please note that this proposal is an estimate only. Final price will be determined by labor and material costs on the job.

Total	\$9,640.00
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Please see attached Disclaimer and Warranty



Draft Barre City 2020 Municipal Plan Public Hearing #1, September 8, 2020

With the Barre City Council

Acknowledgements

The Barre City Planning Commission has worked diligently on the comprehensive review of the plan over the last 2 ½ years. There were 20 Commission meetings dedicated to working sessions on the draft.

- Volunteer Contributors:
 - Barre City Planning Commission Current members Michael Hellein, Chair; Dave Sichel, Vice Chair; Jackie Calder, Rachel Rudi
 - Barre City Planning Commission former members James Hart, III, Rick Badem, and Jake Hemmerick
 - Mayor Lucas Herring
 - ADA Committee Chair Ericka Reil
 - Residents of the City
 - City Department Head Staff
 - Barre City Energy Committee
 - CVRPC (Central Vermont Regional Planning Commission) senior planner Clare Rock, and junior planner Zach Maia



Purpose of a Municipal Plan

- ▶ A Municipality's fundamental responsibility is through planning for economic development, infrastructure, housing needs and environmental health
- ▶ Is a document that sets clear goals to help the city and its individuals connect to measure achievement toward the larger goals
- ▶ It's a guiding plan that allows decisions to be made by considering the future of our municipality as a whole
- ▶ It plays a significant role in whether or not the City is able to continue to maintain infrastructure, attract residents and businesses, or support our vital institutions



Status of our Municipal Plan

- ▶ Required to be reviewed and adopted every 8 years now (formerly every 5 years)
- ▶ The current plan was created over a period of 3 years and adopted by the City Council on June 17, 2014
- ▶ The current plan received Regional Approval by the CVRPC in late 2014
- ▶ The currently expired plan was a complete re-write of the former plan
- ▶ The draft 2020 Municipal Plan is an update to the current plan

Required Elements of a Plan

- A statement of Objectives, Policies and Programs
- Land Use Plan and Map
- Transportation Plan and Map
- Utility and Facility Plan and Map
- Rare Natural Resources/Historic Resources Statements
- Educational Facilities Plan and Map
- An Implementation Program
- Compatibility Statement
- **Energy Plan – a substantially new element in the plan**
- **Housing Element – substantially updated**
- Economic Development
- Flood Resiliency

A Municipal Plan must further the 14 specific State Planning Goals

- Compact village centers
- Economy
- Education
- Transportation
- Natural and Historic Resources
- Quality of air, water, wildlife, and land resources
- Efficient use of energy and renewable energy resources
- Recreation
- Agriculture and Forest Industries
- Use of Resources and Earth Extraction
- Safe and Affordable Housing
- Public Facilities and services
- Child Care
- Flood Resiliency

Barre City Community Profile

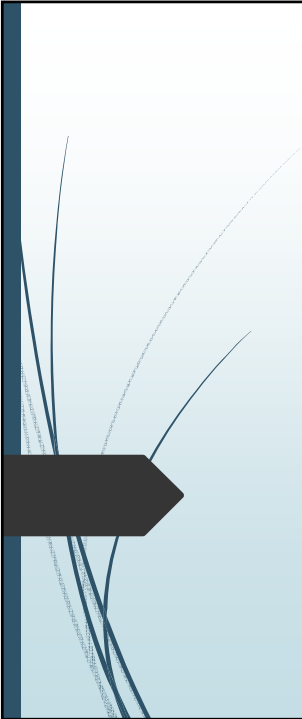
- ▶ Our municipal boundary covers 4.02 square miles
- ▶ Has 3,716 parcels on the 2020 Grand List
- ▶ 78% is Residential
- ▶ 10% is Commercial
- ▶ 2% is Industrial
- ▶ 10% Vacant and/or Farm Use
- ▶ Continuous decline in population

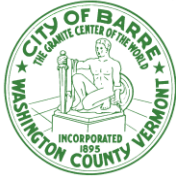
Adoption Process

- ▶ Planning Commission Hearing was held on July 23, 2020
- ▶ The Commission voted to forward the draft to the City Council with minimal revisions
- ▶ 30-day time period elapsed between Commission Hearing and Council first Hearing
- ▶ Council to hold 2 hearings - council reviews, comments and makes potential revisions
 - ▶ If substantial changes are made, then Plan is returned to the Commission for revision and a new hearing, thereby starting the process over again.
 - ▶ Statute identifies "substantial changes in concept, meaning or extent" as reason to warn another public hearing - changes in goals/policies/large swaths of text tend to be substantial. Wordsmithing, and data corrections tend to be unsubstantial.
- ▶ Council hearings are warned at least 15 days in advance
- ▶ At second hearing, Council takes action to adopt or reject by a majority of the members of the City Council - Plan is effective immediately
- ▶ Once adopted, it is forwarded to the CVRPC for Regional approval that includes a confirmed planning process. This will qualify the city who then receives priority for certain state and federal programs (*i.e., planning grants, state designation programs, downtown tax credits, bicycle and pedestrian funding, brownfield redevelopment funds, community development and affordable housing funds*)



Public Comments





City of Barre, Vermont

“Granite Center of the World”

Steven E. Mackenzie, P.E.
City Manager

6 N. Main St., Suite 2
Barre, VT 05641
Telephone (802) 476-0240
FAX (802) 476-0264
manager@barrecity.org

MEMO

TO: City Council
FR: The Manager
DATE: 09/04/20

SUBJECT: 9/08/20 Council Agenda Items 9.B, 9.G, 9.H

Councilors:

Following is background information regarding the above Agenda Items.

9.B. Valliere Ave. ROW Parcel Sale

We have been “re-approached” by the owners (Tara & Craige Grenier) of 28 Valliere Ave, who’s residential property parcel abuts an undeveloped portion (i.e. “paper street) of Valliere Ave. (See attached photo). They originally approached the City to purchase this land in 2016, but did not wish to pursue a “bid process” that the Council recommended at that time (as opposed to unilaterally negotiating with a single property owner). The Council recommended that the Manager initiate a Notice/Bid Process to all immediately abutting property owners in the interests of fairness and transparency. While it is likely other abutters are not interested, one never knows.

In their recent request (see attached), the Grenier’s ask if Council will consider “waiving the bid process”. That is a Council, not Managerial, decision. So... contingent upon the Council’s decision on that specific request, a Bid Process may or may not be required.

That said, if directed to pursue a “Bid Process” for this parcel, I anticipate the following steps:

1. Confer with the city Assessor to establish a baseline Fair Market Value (and minimum Bid Amount) of the Right-of-Way in question.
2. Confer with Director of Public Works and the Fire Chief to check for street, utility or emergency access issues, if any.
3. Notify abutters of the potential for the Sale of the parcel in question to confirm interest (or not) in the parcel.
4. Establish/Initiate a Bid Notice, Solicitation, and Review proses.
5. Upon evaluation of Bids, provide an “Award” recommendation to Council.

I am meeting with the Grenier's this Saturday to get re-oriented to the parcel of Interest, and will advise them this will be on the Agenda for Tuesday evening.

I will await direction from the Council before proceeding further.

9.G Budget Development Process

I have initiated the FY22 Budget Development Process with our Finance Director and Department Heads, and want to take this opportunity to so advise the Council. During prior Budget deliberation sessions, the Council has expressed a desire to participate in the Budget Developed Process, rather than wait for delivery of a Budget proposal in December to start your deliberations. Accordingly, I want to have an informal discussion with Council as to any specific interaction you may wish to have during this process. I will develop and share a Budget Preparation Schedule, but in general, I plan to deliver a FY22 Budget Proposal to Council on or before December 15th, 2020. I am interested in council feedback as to any specific suggestions, requests, or interaction you wish during this process.

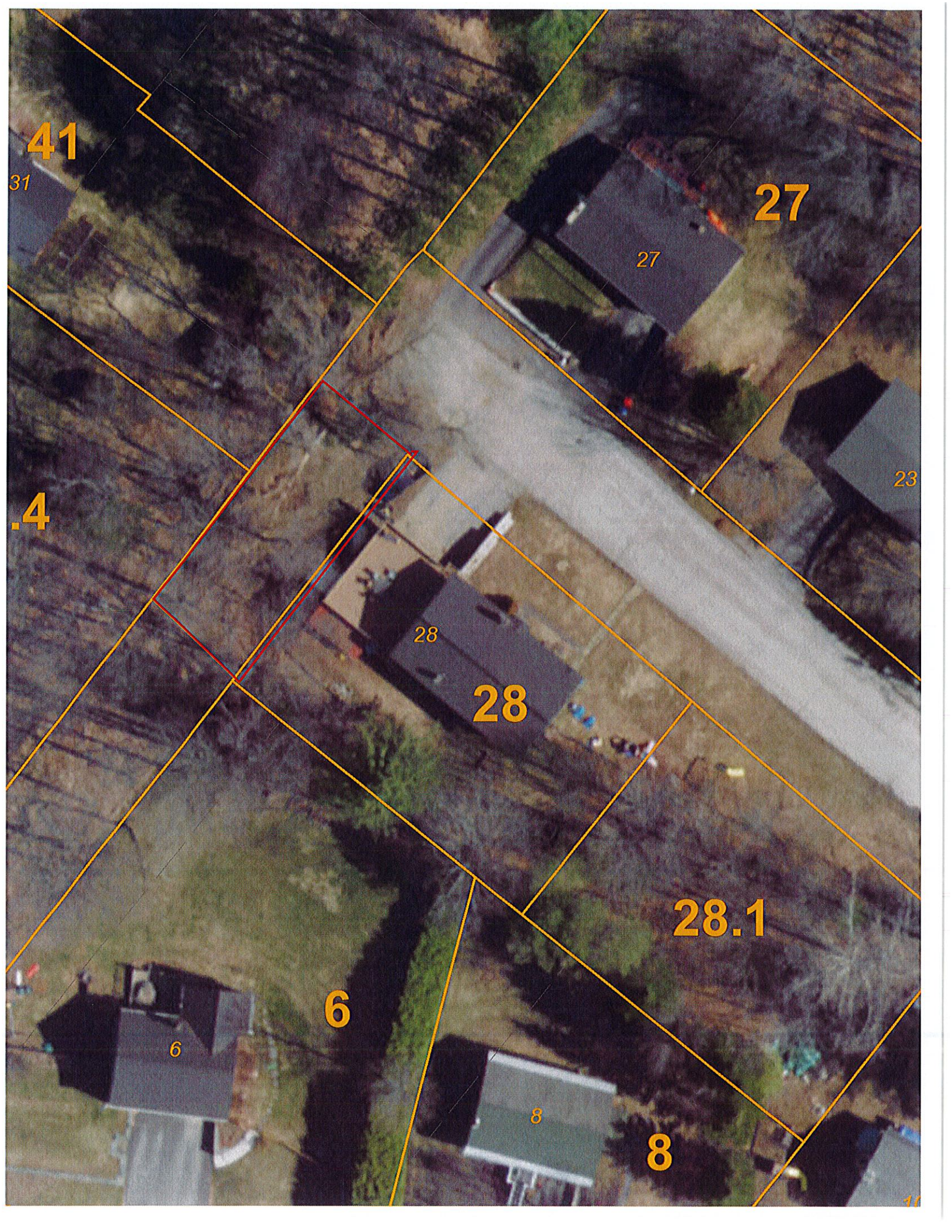
9.H Facebook Posting Guidance

As a result of discussion in the Diversity and Equity Committee's second meeting, I thought it prudent to reach out to Council for guidance with respect to (Committees) establishing and use of Committee Specific Facebook Pages. The D&E Committee has expressed interest in doing so. Accordingly, I thought it prudent to confer with Council on this matter in a proactive, rather than reactive, manner.

My basic concerns are:

1. Whether or not a Committee establishing a FB Page takes on, or implies, official sanction of the City (i.e. Council)?
2. While I assume nothing but the best of intentions, is the Council comfortable with volunteer Committee members posting to a FB page with (implied) City endorsement?
3. Who would be the Administrator of a Committee Facebook Page?
4. Who would be responsible for content control?

I have no specific recommendation. I merely judged it best to have this discussion with Council for Managerial and Committee direction on this matter.



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August 4, 2020

Dear Mr. Mackenzie,

I am writing to follow up on the email exchange we had in 2016 regarding the purchase of part of the return on Valliere Ave which connects to Delmont Ave.

When this was last discussed, you had brought our request to the City Council who was open to selling this land but required it to go out to bid so the land abutter's had an opportunity to bid on the land.

While I fully understand the need for a fair and consistent bidding process, the thought of someone else outbidding us and obtaining this piece of the return made us re-think our decision and put our request on hold. In my opinion, this land very clearly belongs with our property. To have someone else own it would negatively impact our property and appeal to the next buyer.

That said, we are not interested in the entire return, only the small section next to our garage, and would go down as far as the fence line to the neighbors below us on Delmont Ave. If the section below the fence line went to abutter's that would be fine as I understand the city may not want to hold on to just part of the property.

With this letter, I am respectfully requesting a waiver to the bidding process previously agreed upon by Council for the small section of the return that clearly fits with our property. I am happy to attend their next meeting to discuss. I also welcome you, the Mayor or any member of council to let me know if you would like to come view this piece of land to better understand what I am describing.

This land is already problematic as it washes out a lot with the runoff that comes down the hill and down the street. Sometimes our son wonders over there and I fear he could become injured as it is very uneven and has a small trench from previous runoff. We currently maintain it by mowing to avoid a growing tick population near our home. Even this is hard with the uneven ground and rocks. If we were to obtain it, the plan would be to level the area and put down gravel for drainage.

I look forward to discussing further and understand this may not be a priority given the current pandemic. Thank you for your time and consideration.

Respectfully,

Tara & Craige Grenier

CITY OF BARRE FIRE DEPARTMENT

CODE ENFORCEMENT

Office of the City Fire Marshal

www.BarreCity.org

15 Fourth Street * Barre * Vermont * 05641 * (802) 477-7833



August 25, 2020

Steve Mackenzie
City Manager
6 North Main St.
Barre, VT 05641

Mr. Mackenzie,

I am requesting a convening of the City's Animal Control Committee to remove Jeffery Shannon's dogs from his care permanently. Both animals have a bite history, (probably could be considered vicious) and Mr. Shannon has refused to have them vaccinated for rabies which is a Vermont State law, and is required under Chapter 3 of the Code of Ordinances of the City of Barre, Vermont, Section 3-12: License—Required; fees; inspection by health officer. Parts (c, d, and e).

Sec 3-12:

(c) Every owner or keeper of a dog more than six (6) months old shall be required to annually register and license the animal with the City Clerk's office in the manner prescribed by 20 VSA Chapter 193 and the city.

(d) Proof of a current rabies vaccination, as required by state law, shall be required for the licensing of any animal. State law references: Control of rabies 20 V.S.A. § 3801 et seq.; immunization required, 20 V.S.A. § 3581a.

(e) It shall be unlawful to keep or harbor an animal required to be licensed under provisions of this chapter, unless it has been licensed in accordance with such provisions, such license is valid and in effect and, where applicable, has received its anti-rabies serum.

On June 25, 2020 I delivered a letter to Mr. Shannon stating we needed to know the status of his small black dog's rabies vaccination, and that it needed to be quarantined for 10 days. This letter was left taped to his door, and was gone the next day when I stopped by, but he still was not there. I hand delivered a Notice of Violation to Mr. Shannon on July 17, 2020, and verbally informed him of the need to have the animals vaccinated. He stated "Shamus" was vaccinated at the Barre Animal Hospital. Upon checking with the Hospital, they had no records for the current dog in question "Shamus", and only an outdated record for "Cooper". I have issued three Municipal Tickets for each dog for \$150.00 each (total of six), for not licensing his dogs, which would require that they be vaccinated. I have not had any contact from Mr. Shannon, and the City Clerk stated she has not licensed the animals.

Mr. Shannon shows no regard for our laws, potential innocent victims of his dogs, or the dogs themselves, and I implore you to remove the animals from his custody, and ban him from owning any animals within city limits.

Respectfully submitted,

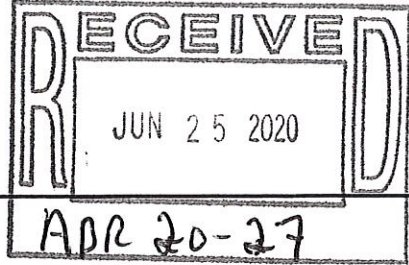


Robert Howarth, Fire Marshal
City Health Officer
Barre City Fire Department
15 Fourth Street
Barre, VT 05641
(802) 477-7833
robert.howarth@barrecity.org

Enclosed:

- Animal Bite Report (Shamus) dated 06/23/20 (Victim's name redacted)
- Letter to Mr. Shannon dated 06/25/20
- Notice of Violation dated 07/17/20
- Animal Bite Report (Cooper) dated 01/30/19 (Victim's name redacted)
- Outdated Rabies Vaccination Certificate (Cooper) faxed from BHA on 06/30/20
- Copies of issued Municipal Tickets

Schmidt, Daniel E (MR # 0018749028)
Media Information



File Link

Scan on 6/23/2020 15:54 by Fay, Tammy: animal bite form

Please complete all information spaces.

VERMONT **Town Health Officer**
DEPARTMENT OF HEALTH **Animal Bite Report Form**

AFFIX PATIENT LABEL HERE

Reporting Information

Date of report: 6/23/20 Town: Montpelier Health Officer name: Virginia Barley
 Work phone: (802) 272-4045 Alternative phone: (802) 223-4467

Person reporting bite: Health care provider Veterinarian Bite victim/parent or guardian Other

Reporter name: Cvmc Facility: Express Care Phone: (802) 321-4239

Bite Victim Information

Last name: [redacted] First name: [redacted] MI: [redacted]
 Street address: [redacted] Town: Montpelier, Vt
 State: VT Zip: 05641 Phone: [redacted]
 Sex: Male Female No answer Age: 13 Date of birth: [redacted]

Bite Information

Date of bite: 06/23/20 Where bite occurred: _____ Provoked bite? Yes No Unknown

Location of bite: Leg Head Torso Arm Hand/Finger Other: _____

Animal type: Dog Cat Cow Horse Sheep Ferret Unknown
 Raccoon Skunk Bat Fox Other: _____

Animal status: Owned Stray Wild Unknown

If owned, owner's name: Jeff Shannon If owned, animal's name: _____
 Street address: 3 Bank Street Town: Burr
 State: VT Zip: 05641 Owner telephone: [redacted]

Animal disposition: 10-day confinement Euthanized and tested At large/unavailable Unknown

Veterinarian name: _____ Facility: _____ Phone: () _____

Has the animal received a rabies vaccine in the past? Yes No Unknown

If yes, date of last rabies shot: / / Rabies Tag #: _____

Describe bite scenario:
Dog got overly excited and bit hand. Unknown # and Vet history

Action taken by Health Officer: _____

802-417-2545

Report animal bites to the local Town Health Officer.
Health Officers: Please keep a completed copy of this form in your town clerk's office.
Direct questions to the Infectious Disease Epidemiology Program at (802) 863-7240. September 201

Ver. 4

Key Information

Document ID	File Type	Document Type	Description
<u>50144950</u>	Image	Patient Logs	animal bite form

Import Information

Attached At	Date	Time	User	Dept
Patient Level	6/23/2020	15:54	Fay, Tammy	Cvmc Express Berlin

Document Information

CITY OF BARRE FIRE DEPARTMENT

CODE ENFORCEMENT



Office of the City Fire Marshal

www.BarreCity.org

15 Fourth Street * Barre * Vermont * 05641 * (802) 477-7833



June 25, 2020

Mr. Jeff Shannon
3 Bank St.
Barre, VT 05641

Mr. Shannon,

Our office was notified that your small black dog was involved in a dog bite incident on Monday, June 22, 2020. There is a question of whether or not the dog is up to date on its rabies vaccination. Please call our office, at (802) 477-7833, so that we may ascertain if the animal has been vaccinated, or not.

If the dog is up to date on its rabies, then we need a copy of the vaccination form, or the name of the veterinarian who performed the vaccination.

If the dog is not up to date on its rabies vaccination, then it must be kept Quarantined for 10 days.

This means that the dog is not allowed out in public, and may not be allowed to run free outside. The dog must be walked on a leash by someone who can control the dog, and then returned to a safe, enclosed area, which it cannot escape from.

*Note: Cooper's rabies vaccination expired on February 27, 2020.

I look forward to hearing from you on this important matter.

Robert Howarth, Fire Marshal
City Health Officer
Barre City Fire Department
15 Fourth Street
Barre, VT 05641
(802) 477-7833
robert.howarth@barrecity.org



CITY OF BARRE FIRE DEPARTMENT
CODE ENFORCEMENT

Office of the City Fire Marshal

www.BarreCity.org

15 Fourth Street * Barre * Vermont * 05641 * (802) 477-7833



July 17, 2020

Mr. Jeffery Shannon
3 Bank St.
Barre, VT 05641

Mr. Shannon,

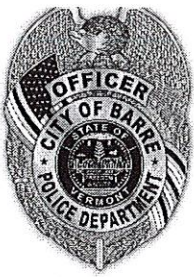
This letter shall serve as your **NOTICE OF VIOLATION** of both Vermont State Law and a City of Barre Ordinance requiring that all dogs over the age of 6 months must have had their rabies vaccination, and be registered with the municipality in which they reside. You told me that your dog Shamus had been vaccinated at the Barre Animal Hospital, when I questioned you about the bite that occurred on June 21, 2020. I checked with the Barre Animal Hospital, they have no record of Shamus being vaccinated, nor do they have a current vaccination for your other dog Cooper, which has also bitten someone.

With that being said, you have one week, until **July 24, 2020** to have both of your dog's current on their rabies vaccination, and to be licensed with the City of Barre, or you shall receive a \$150.00 Municipal Ticket per animal. Each day the animals are not vaccinated, and licensed with the City of Barre shall result in a new violation, which shall result in the issuing of a \$150.00 Municipal Ticket per animal.

When the dogs are vaccinated, please ask the veterinarian to email a copy of both Shamus's and Cooper's rabies certificates to robert.howarth@barrecity.org, the Barre City Clerk will advise me when the dogs are licensed with the City.

If you have any questions, please call our office at 802-477-7833.

Robert Howarth, Fire Marshal
City Health Officer
Barre City Fire Department
15 Fourth Street
Barre, VT 05641
(802) 477-7833
robert.howarth@barrecity.org



CITY OF BARRE PUBLIC SAFETY



TIMOTHY J. BOMBARDIER
Director of Public Safety
15 Fourth Street
Barre, VT 05641
www.barrecity.org

Health Officer: Robert Strachon Police Officer: Officer McGowan

Date of Bite: 01/30/2019 Time of Bite: 1325 AM PM

Property Location Where Bite Occurred: 3 Bank Street Barre City, VT

Type of Animal: DOG CAT SNAKE Other Not Listed: _____

Animal Location was: Not known Known:

417-2545

Animal Owners Name: believed to be owned by Jeff Shannon DOB 10/1/71

~~415-2545~~

Animal Owners Address: 3 Bank Street Barre City, VT

Animal Owners Phone #: unknown

SARAH LAFONDE 279-5216

Breed of Animal: believed to be pitbull Age: brownish blondish unk Male Female Unknown

Municipal Tag Number: none Tag Year: none City/Town: none

Animals Veterinarian: n/a Telephone #: n/a

Rabies Tag Number: n/a Date of Last Rabies Shot: n/a

Victims Name: ~~Fredrick Ashworth~~ Age: 49 DOB: ~~4/18/69~~

Victims Address: ~~655 Outer Corner Road Barre Town, VT~~

Victims Phone #: ~~802-272-1724~~

Location of Bite on the Victim's Body: back of right leg (broke skin, small bite)

Doctor /Hospital Contacted: n/a

Address: n/a Phone #: n/a

Action Taken: Victim advised he would either go to ER or urgent care. He declined medical attention while at BCPD.

Investigating Officers Signature: James R. [Signature] Date: 1/30/19

VETERINARIAN'S COPY RABIES VACCINATION CERTIFICATE NASPHV Form #51 Print - use ball point pen or type		Rabies Tag Number 2992
Owner's Name and Address PRINT - Last Jeff Shannon First Shannon City Barre State VT Zip 05601	M.I. VT	Telephone 417-2545
No. 3 Street BANK ST.	Age: <input checked="" type="checkbox"/> 3 mo to 12 mo <input type="checkbox"/> 12 mo or older Actual Age 1-yr lbs. 8.5	Size: <input type="checkbox"/> Under 20 lbs. <input type="checkbox"/> 20 - 50 lbs. <input checked="" type="checkbox"/> Over 50 lbs.
Species: <input checked="" type="checkbox"/> Dog <input type="checkbox"/> Cat <input type="checkbox"/> Other: (specify)	Sex: <input checked="" type="checkbox"/> Male <input type="checkbox"/> Female <input checked="" type="checkbox"/> Neutered	Predominant Breed: MIX Name: Cooper Colors: red
DATE VACCINATED: 1/27/19 Month Day Year	Producer: DEF (First 3 letters) <input checked="" type="checkbox"/> 1 yr. Lic./Vacc. <input type="checkbox"/> 3 yr. Lic./Vacc. Other _____ Vacc. DEF	Veterinarian's: # 906 (License No.) Q. Z. ORR (Signature) Address: S. Barre VT 05670
VACCINATION EXPIRES: 2/27/20 Month Day Year		

VERMONT MUNICIPAL COMPLAINT		Form #430 Rev. 06/16 SML	116315
Plaintiff Municipality (please print) CITY OF BARRE		Municipal No. 1201	
License State	Driver License #	Middle Initial	
Defendant's Last or Organization Name SHANNON		First JEFFERY	
Mailing Address: Street 3 BANK ST		Home Phone (802) 417-2545	
City BARRE	State VT	Zip 05641	Business Phone ()
Date of Birth 10-01-71	<input checked="" type="checkbox"/> MALE <input type="checkbox"/> FEMALE	<input type="checkbox"/> Corp/organization	
Violation Date 07/29/20	Time 1200	Municipality CITY OF BARRE	Place or Landmark
Highway			
Defendant did then and there commit the following acts:			
VIOLATION OF CITY ORDINANCE			
CHAP 3 SEC 3-12. DOG "COOPER" IS			
NOT VACCINATED FOR BARRES OR LICENSED			
WITH THE CITY.			
In violation of Municipal Ordinance: CHAP 3			
If you plead DENIED and the State/Municipality proves the violation, the penalty must be within the penalty range. Commonly, the waiver amount plus \$65.00 in court costs are assessed.		Full Penalty \$ 150.00 <input type="checkbox"/> ORDER TO CEASE requested under 24 VSA 1974a(c) (if checked)	If you plead ADMITTED or NO CONTEST, you may pay the "waiver amount" instead of appearing in court. WAIVER AMOUNT \$ 100.00
Delivered To (Def., Reg. Agent, or Corp. Officer) JEFFERY SHANNON	Date Served 07-29-20	<input checked="" type="checkbox"/> In Hand <input type="checkbox"/> U.S. Mail Officer Signature JEFFERY SHANNON	
Officer No. 799	Officer Name (printed) ROBERT HOWARTH	<input type="checkbox"/> Rel. crim. charge Department Name BARRE CITY FIRE DEPT	
Dept. No. 1201	Department Name	Street Address	
Parent or Guardian Last Name		City	State
First Name		City	Zip Code
Servicemembers' Civil Relief Act Declaration: Signed under penalty of perjury, I state : <input type="checkbox"/> Defendant said he/she IS NOT on active duty in the U.S. armed forces. <input type="checkbox"/> Defendant is under 17 years of age. <input type="checkbox"/> Defendant is a business or corporation. <input type="checkbox"/> Defendant said he/she IS on active duty or scheduled to be on active duty in the U.S. armed forces.			
Officer Signature: N.M. / [Signature]		CHECKED SCRA ONLINE ORIGINAL (File with Judicial Bureau)	

VERMONT MUNICIPAL COMPLAINT		Form #430 Rev. 06/16 SML	116314
Plaintiff Municipality (please print) CITY OF BARRE		Municipal No. 1201	
License State	Driver License #	Middle Initial	
Defendant's Last or Organization Name SHANNON		First JEFFERY	
Mailing Address: Street 3 BANK ST		Home Phone (802) 417-2545	
City BARRE	State VT	Zip 05641	Business Phone ()
Date of Birth 10-01-71	<input checked="" type="checkbox"/> MALE <input type="checkbox"/> FEMALE	<input type="checkbox"/> Corp/organization	
Violation Date 7/25/20	Time 1300	Municipality CITY OF BARRE	Place or Landmark
Highway			
Defendant did then and there commit the following acts:			
VIOLATION OF CITY ORDINANCE CHAP 3			
SEC 3-12. DOG "HAMUS" IS NOT			
VACCINATED FOR BARRES OR LICENSED			
WITH THE CITY			
In violation of Municipal Ordinance: CHAP 3			
If you plead DENIED and the State/Municipality proves the violation, the penalty must be within the penalty range. Commonly, the waiver amount plus \$65.00 in court costs are assessed.		Full Penalty \$ 150.00 <input type="checkbox"/> ORDER TO CEASE requested under 24 VSA 1974a(c) (if checked)	If you plead ADMITTED or NO CONTEST, you may pay the "waiver amount" instead of appearing in court. WAIVER AMOUNT \$ 100.00
Delivered To (Def., Reg. Agent, or Corp. Officer) JEFFERY SHANNON	Date Served 07-29-20	<input checked="" type="checkbox"/> In Hand <input type="checkbox"/> U.S. Mail Officer Signature JEFFERY SHANNON	
Officer No. 799	Officer Name (printed) ROBERT HOWARTH	<input type="checkbox"/> Rel. crim. charge Department Name BARRE CITY FIRE DEPT	
Dept. No. 1201	Department Name	Street Address	
Parent or Guardian Last Name		City	State
First Name		City	Zip Code
Servicemembers' Civil Relief Act Declaration: Signed under penalty of perjury, I state : <input type="checkbox"/> Defendant said he/she IS NOT on active duty in the U.S. armed forces. <input type="checkbox"/> Defendant is under 17 years of age. <input type="checkbox"/> Defendant is a business or corporation. <input type="checkbox"/> Defendant said he/she IS on active duty or scheduled to be on active duty in the U.S. armed forces.			
Officer Signature: N.M. / [Signature]		CHECKED SCRA ONLINE ORIGINAL (File with Judicial Bureau)	

VERMONT MUNICIPAL COMPLAINT Form #430 Rev. 06/16 SML **116316** Municipal No. **1201**

Plaintiff Municipality (please print) **CITY OF BARRE**

License State **VT** Driver License # _____

Defendant's Last or Organization Name **SHANNON** First **JEFFERY** Middle Initial _____

Mailing Address: Street **3 BANK ST** Home Phone **(802) 417-2545**
 City **BARRE** State **VT** Zip **05641** Business Phone _____

Date of Birth **10-01-71** MALE FEMALE Corp/organization

Violation Date **8/5/20** Time **1200** Municipality **CITY OF BARRE**
 Highway _____ Place or Landmark _____

Defendant did then and there commit the following acts:
**VIOLATION OF CITY ORDINANCE CHAP 3
 SEC 3-12. DOG "SHAMU" IS NOT
 VACCINATED FOR RABIES OR LICENSED
 WITH THE CITY. ANIMAL HAS A
 BITE HISTORY.**

In violation of Municipal Ordinance: **CHAP 3** Violation Code **3-12**

PENALTIES If you plead DENIED and the State/Municipality proves the violation, the penalty must be within the penalty range. Commonly, the waiver amount plus \$65.00 in court costs are assessed. Full Penalty \$ **150.00**
 ORDER TO CEASE requested under 24 VSA 1974a(c) (if checked)
 WAIVER AMOUNT \$ **100.00**

Delivered To (Def., Reg. Agent, or Corp. Officer) **JEFFERY SHANNON** Date Served **08-05-20** In Hand U.S. Mail

Officer No. **759** Officer Name (printed) **ROBERT HOWARTH** Officer Signature *Robert Howarth*
 Dept. No. **1201** Department Name **BARRE CITY FIRE DEPT** Rel. crim. charge

Parent or Guardian Last Name _____ Street Address _____

First Name _____ City _____ State _____ Zip Code _____

Service members' Civil Relief Act Declaration: Signed under penalty of perjury, I state:
 Defendant said he/she IS NOT on active duty in the U.S. armed forces.
 Defendant is under 17 years of age.
 Defendant is a business or corporation.
 Defendant said he/she IS on active duty or scheduled to be on active duty in the U.S. armed forces.

Officer Signature: *Robert Howarth*

ORIGINAL (File with Judicial Bureau)
CHECKED SCRA ONLINE

VERMONT MUNICIPAL COMPLAINT Form #430 Rev. 06/16 SML **116317** Municipal No. **1201**

Plaintiff Municipality (please print) **CITY OF BARRE**

License State **VT** Driver License # _____

Defendant's Last or Organization Name **SHANNON** First **JEFFERY** Middle Initial _____

Mailing Address: Street **3 BANK ST** Home Phone **(802) 417-2545**
 City **BARRE** State **VT** Zip **05641** Business Phone _____

Date of Birth **10-01-71** MALE FEMALE Corp/organization

Violation Date **08/05/20** Time **1200** Municipality **CITY OF BARRE**
 Highway _____ Place or Landmark _____

Defendant did then and there commit the following acts:
**VIOLATION OF CITY ORDINANCE
 CHAP 3 SEC 3-12. DOG "COOPER" IS
 NOT VACCINATED FOR RABIES OR
 LICENSED WITH THE CITY. ANIMAL
 HAS A BITE HISTORY.**

In violation of Municipal Ordinance: **CHAP 3** Violation Code **3-12**

PENALTIES If you plead DENIED and the State/Municipality proves the violation, the penalty must be within the penalty range. Commonly, the waiver amount plus \$65.00 in court costs are assessed. Full Penalty \$ **150.00**
 ORDER TO CEASE requested under 24 VSA 1974a(c) (if checked)
 WAIVER AMOUNT \$ **100.00**

Delivered To (Def., Reg. Agent, or Corp. Officer) **JEFFERY SHANNON** Date Served **08-05-20** In Hand U.S. Mail

Officer No. **759** Officer Name (printed) **ROBERT HOWARTH** Officer Signature *Robert Howarth*
 Dept. No. **1201** Department Name **BARRE CITY FIRE DEPT** Rel. crim. charge

Parent or Guardian Last Name _____ Street Address _____

First Name _____ City _____ State _____ Zip Code _____

Service members' Civil Relief Act Declaration: Signed under penalty of perjury, I state:
 Defendant said he/she IS NOT on active duty in the U.S. armed forces.
 Defendant is under 17 years of age.
 Defendant is a business or corporation.
 Defendant said he/she IS on active duty or scheduled to be on active duty in the U.S. armed forces.

Officer Signature: *Robert Howarth*

ORIGINAL (File with Judicial Bureau)
CHECKED SCRA ONLINE

VERMONT MUNICIPAL COMPLAINT Form #430 Rev. 06/16 SML **116318** Municipal No. **1201**

Plaintiff Municipality (please print) **CITY OF BARRE**

License State **VT** Driver License # _____

Defendant's Last or Organization Name **SHANNON** First **JEFFERY** Middle Initial _____

Mailing Address: Street **3 BANK ST** Home Phone **(802) 417-2545**
 State **VT** Zip **05641** Business Phone _____

City **BARRE** Date of Birth **10-01-71** MALE FEMALE Corp/organization

Violation Date **8/19/20** Time **1200** Municipality **CITY OF BARRE**
 Highway _____ Place or Landmark _____

Defendant did then and there commit the following acts:

**VIOLATION OF CITY ORDINANCE
 CHAP 3 SEC 3-12. DOG "SHAMUS"
 IS NOT VACCINATED FOR RABIES OR
 LICENSED WITH THE CITY. ANIMAL
 HAS A BITE HISTORY.**

In violation of Municipal Ordinance: **CHAP 3** Violation Code **SEC 3-12**

PENALTIES If you plead DENIED and the State/Municipality proves the violation, the penalty must be within the penalty range. Commonly, the waiver amount plus \$65.00 in court costs are assessed. Full Penalty \$ **150.00**
 ORDER TO CEASE requested under 24 VSA 1974a(c) (if checked) **\$100.00**

Delivered To (Def., Reg. Agent, or Corp. Officer) **JEFFERY SHANNON** Date Served **08-19-20** In Hand U.S. Mail

Officer No. **799** Officer Name (printed) **ROBERT HOWARTH** Officer Signature *Robert Howarth*

Dept. No. **1201** Department Name **BARRE CITY FIRE DEPT** Rel. crim. charge

Parent or Guardian Last Name _____ Street Address _____

First Name _____ City _____ State _____ Zip Code _____

Service members' Civil Relief Act Declaration: Signed under penalty of perjury, I state:
 Defendant said he/she IS NOT on active duty in the U.S. armed forces.
 Defendant is under 17 years of age.
 Defendant is a business or corporation.
 Defendant said he/she IS on active duty or scheduled to be on active duty in the U.S. armed forces.

Officer Signature: *Robert Howarth*

ORIGINAL (File with Judicial Bureau)

VERMONT MUNICIPAL COMPLAINT Form #430 Rev. 06/16 SML **116319** Municipal No. **1201**

Plaintiff Municipality (please print) **CITY OF BARRE**

License State **VT** Driver License # _____

Defendant's Last or Organization Name **SHANNON** First **JEFFERY** Middle Initial _____

Mailing Address: Street **3 BANK ST** Home Phone **(802) 417-2545**
 State **VT** Zip **05641** Business Phone _____

City **BARRE** Date of Birth **10-01-71** MALE FEMALE Corp/organization

Violation Date **08/19/20** Time **1200** Municipality **CITY OF BARRE**
 Highway _____ Place or Landmark _____

Defendant did then and there commit the following acts:

**VIOLATION OF CITY ORDINANCE
 CHAP 3 SEC 3-12. DOG "COOPER" IS
 NOT VACCINATED FOR RABIES OR
 LICENSED WITH THE CITY. ANIMAL
 HAS A BITE HISTORY.**

In violation of Municipal Ordinance: **CHAP 3** Violation Code **3-12**

PENALTIES If you plead DENIED and the State/Municipality proves the violation, the penalty must be within the penalty range. Commonly, the waiver amount plus \$65.00 in court costs are assessed. Full Penalty \$ **150.00**
 ORDER TO CEASE requested under 24 VSA 1974a(c) (if checked) **\$100.00**

Delivered To (Def., Reg. Agent, or Corp. Officer) **JEFFERY SHANNON** Date Served **08-19-20** In Hand U.S. Mail

Officer No. **799** Officer Name (printed) **ROBERT HOWARTH** Officer Signature *Robert Howarth*

Dept. No. **1201** Department Name **BARRE CITY FIRE DEPT** Rel. crim. charge

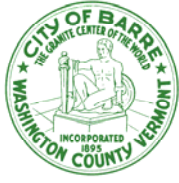
Parent or Guardian Last Name _____ Street Address _____

First Name _____ City _____ State _____ Zip Code _____

Service members' Civil Relief Act Declaration: Signed under penalty of perjury, I state:
 Defendant said he/she IS NOT on active duty in the U.S. armed forces.
 Defendant is under 17 years of age.
 Defendant is a business or corporation.
 Defendant said he/she IS on active duty or scheduled to be on active duty in the U.S. armed forces.

Officer Signature: *Robert Howarth*

ORIGINAL (File with Judicial Bureau)



City of Barre, Vermont

“Granite Center of the World”

Carolyn S. Dawes
City Clerk/Treasurer

6 N. Main St., Suite 6
P. O. Box 418
Barre VT 05641
Telephone (802) 476-0242
FAX (802) 476-0264
cdawes@barrecity.org

From: Mayor, Councilors, Manager
From: Carol Dawes, clerk/treasurer
Date: August 18, 2020
Re: Electric Charging stations

- With the assistance of grants from Green Mountain Power and the VT Department of Housing and Community Development, the City of Barre installed two electric vehicle charging stations in 2015. One station was installed in the Merchant’s Row parking lot behind City Hall, and the other was installed in the Pearl Street parking lot. There are 2 charging ports on each station.
- The rates set at the time of installation were based on then-current parking meter rates (\$1.50 for 1st hour; \$0.75 each additional hour). Vehicles are required to be plugged into the ports the entire time they’re parked in the spaces, so the City is collecting fees, even once the vehicle is fully charged. Vehicles parked in the spaces without being connected are subject to ticketing.
- The City contracts with Chargepoint, an app that allows people with electric vehicles to locate charging stations. The contract runs \$560/year per station and is renewable in January each year. In addition to the Chargepoint contract, we pay for the electricity used by the stations.
- The City Council agreed to release the Pearl Street station to VT Agency of Transportation in January of this year. This was in recognition of VTRANS’ recent move to City Place, and their fleet of electric vehicles. The Chargepoint contract for the Pearl Street station was transferred to VTRANS. There were some issues associated with the transfer to VTRANS, and the station was subsequently disconnected and shut down, right around the middle of March when COVID-19 shut everything down. The Pearl Street station remains inactive.
- Below is a chart of activity, revenue and expenses to date:

Fiscal year	Chargepoint license fee	Electricity cost	Revenues net of service charges	# of usages – Pearl St lot	# of usages – Merchants Row	Average revenues per usage
FY15 (4 months)	Covered through grant funds	Charges show in next FY	\$34.11	4	14	\$1.90
FY16	\$1,120.00	\$796.73	\$103.50	16	40	\$1.85
FY17	\$1,120.00	\$520.31	\$139.87	14	68	\$1.71
FY18	\$1,120.00	\$660.74	\$330.66	67	96	\$2.03
FY19	\$1,120.00	\$1,096.56	\$768.02	150	169	\$2.40
FY20	\$560.00	\$1,018.11	\$821.33	185	166	\$2.34

- As you can see from the chart, there is a net loss every year on the EV stations.
- The average session length during FY20 was 2 hours 43 minutes. Under the FY20 parking meter rates, that would cost \$1.36. Under the new parking meter rates (not yet implemented) the cost would be \$2.04.

Things to be discussed:

- 1. Renegotiate with VTRANS on use of Pearl Street station. When will VTRANS return to City Place?**
- 2. If VTRANS passes on Pearl Street station, should the City re-energize it?**
- 3. Review fees charged for time at the station, taking into consideration parking meter rates. New meter rates (not yet implemented) are \$6.00 per 8-hour day (\$0.75/hour).**
- 4. Should the City consider canceling the Chargepoint contract and making charging free? Install meters at spaces so vehicles must feed meters while parked at the stations? Set higher rates for those meters?**

Vision

The City of Barre is a diverse and welcoming community that celebrates our small town character, urban energy, economic vitality and environmental stewardship.

Mission

The City of Barre's mission is to provide affordable, high quality municipal services and a responsive, accessible, local governance to ensure all persons the opportunity to enjoy contributing to, and being a part of, the Barre community.

For Committees:

- Share Mission/Vision with committees so their work can tie into the statement above.
- Provide the Rules of Procedure Policy (noting that DRB/Planning Commission may have their own)
- Provide City's ground rules so that each group can operate in a similar manner.
- The groups should be able to come up with their own charge, or committee mission/vision, that tie back to the one above, along with providing a list of items that they plan to work on over the next fiscal year (or longer).
- Ensure establishment of a Chair, Vice Chair, and a Secretary, and taking their own minutes.

Council follow up:

- Review the layout of the Committee pages on the website should be standardized as well.
 - Barre City Energy Committee page <https://www.barrecity.org/bcec/>,
 - Cow Pasture Committee page <https://www.barrecity.org/cow-pasture-stewardship-committee/>.
 - Ensure that we include all members contact information on these pages so that the community can reach out to them and allow others (like Council) to be able to quickly refer people to this information.

Charter Workgroup Discussion – September 3rd, 2020

NOTE: Due to school merger, the legislature is changing charters across the state to remove school-specific language from municipal charters without needing voter approval, as the voters approved the mergers. This was started during 2020 legislative session, but not completed because of COVID-19. At the same time, the legislature was making modifications for gender neutral pronouns. No City action or voter approval needed.

Below are items for review:

- Sec. 104. Review with what is currently allowed per Statute. Discussion: Are changes necessary to capture Barre City-specific items, or are statutes sufficient? (from 2012 revision list)
- Sec. 105. Review with what is currently allowed per Statute. Discussion: Are changes necessary to capture Barre City-specific items, or are statutes sufficient? (from 2012 revision list)
- Sec. 107. Recommend to keep as is
- Sec. 202. Recommend to keep as is
- Sec. 205. And 418. Recommend Removal of First Constable. Possible item for 2021 town meeting ballot
- Sec. 419. Discussion: Is the City Engineer position still necessary/relevant? If so, it should be part of annual appointments.
- Create a list of future items for review
 - Separate clerk & treasurer positions, and make treasurer appointed. Similar to actions taken by Barre Town. Make effective upon retirement of current clerk/treasurer?
 - Chapter 5: rename “Department of Buildings and Community Services”. Review text to ensure it is still relevant to what the department does.
 - Chapter 5: Remove references to “Plumbing”
 - Chapter 5: Review the function of the “Board of Health” with the “Health Officer” and statute to see if it is needed, or if the functions are redundant
 - Chapter 5: Discussion on the “Department of Assessment” and the position of “Chief Assessor”

Note: [--] Brackets/strikethrough indicate deletions

___ Underline/bold indicates additions

CHAPTER I. INCORPORATION AND GENERAL PROVISIONS

Sec. 104. General Corporate powers.

(a) The city shall have all the powers granted to towns and municipal corporations by the constitution and laws of this state together with all the implied powers necessary to carry into execution all the powers granted; it may enact ordinances not inconsistent with the constitution and laws of the State of Vermont or with this charter, and impose penalties for violation of those ordinances [~~not in excess of a fine of five hundred dollars (\$500.00), together with~~] **as allowed in 24 V.S.A. §1974a, in addition to** the costs of prosecution[, or imprisonment for not more than sixty (60) days, or both].
(Amend. Of 3/5/96)

(b) In addition to those powers granted in Sec. 104(a), the city shall have the following powers:

~~(b)~~ **(1)** ~~[The City may]~~ To purchase real property, or interest in real property, within or without its corporate limits, **for the public benefit.** The City may acquire real property by gift, devise, lease or condemnation and may sell, lease, mortgage, hold, manage and control such property as its interest may require. (Amend. of 9/13/88, Amend. of 11/2/05)

(2) To levy, assess and collect taxes, and borrow money, in order to carry out its powers.

(3) To accept and administer gifts, grants and bequests in trust or otherwise for public purposes.

(4) To create within its jurisdiction, special district or districts to be known as tax increment financing districts, as allowed in state statute 24 V.S.A. §1892.

(5) To adopt and enforce ordinances to establish such departments as are necessary for the operation and management of the city.

Sec. 105. Ordinances – ~~[Subject Matter]~~ Authority to Adopt and Enforce.

The general grant of ordinance promulgating authority in Section 104 shall include, but shall not be limited to, the authority:

(a) To adopt and enforce ordinances relating to making and installation of ~~local~~ **public** improvements including, **but not limited to, streets, pedestrian and vehicular ways, management of water and wastewater** [~~curbs, sidewalks, storm drains, sewers and water lines; requiring the installation of curbs, sidewalks, storm drains, sewer and water lines, in a manner specified by the city as a condition precedent to the issuance of a building permit~~]; apportioning part or all of the expenses of such improvements against property owners benefited thereby; providing for the collection of such assessments and penalties for nonpayment;

(b) To adopt and enforce ordinances, and establish special assessments and fees associated with management of stormwater run-off from the watershed that contributes to the Stephens Branch flow through the city.

~~{(b) To adopt and enforce ordinances establishing billboards, but such ordinances shall not permit the violation of the laws of this state or any city zoning ordinance or regulation;}~~

~~{(c) To adopt and enforce [police] ordinances regulating and prohibiting the use of firearms devices, air rifles and **other devices** having a capacity to inflict personal injury [; and the parking, operation and speed of motor vehicles upon city and state aid streets and highways];}~~

~~{(d) **To adopt and enforce ordinances regulating parking, operation and speed of motor vehicles upon streets within the corporate limits.**}~~

~~{(e) [To adopt and enforce ordinances relating to regulation, licensing or prohibition of the storage and accumulation of garbage, ashes, rubbish, refuse and waste materials, regulation of the removal and disposal of such materials; licensing for revenue and regulation or prohibition of the collection, removal, and disposal of such materials by persons; city department now existing or created for that purpose; establishment of service rates to be paid the city for such service.]} **To adopt and enforce ordinances to abate and remove nuisances.**~~

(f) To adopt and enforce ordinances to regulate, license or prohibit the storage and accumulation on premises within the city of garbage, ashes, rubbish, refuse and waste materials; and to enact and enforce ordinances to regulate or license the collection, removal and disposal of such materials.

~~([e] g)~~ [To adopt and enforce ordinances relating to the operation, parking, soliciting, delivery or fares in the taxi business within the city.] **To adopt and enforce ordinances to regulate, license, or prohibit the owners and drivers of taxicabs, jitneys, and motor vehicles for hire, receiving or discharging passengers within the city, whether or not such vehicles are engaged in carrying passengers entirely within the city.**

~~([f] h)~~ To adopt and enforce ordinances [~~for the purpose of regulating and licensing~~] **to regulate, license, or prohibit** the following activities, or other activities, which the City has the power to regulate or license, by virtue of the law of this State or of this Charter, and to fix reasonable and necessary fees therefore; places of public resort, or public amusement whether indoor or outdoor; places dispensing food and drink to the public, such as restaurants, bars, or inns; and public dances. (Sec.105 (f) added 3/4/97).

(i) To adopt and enforce ordinances to regulate, license, or prohibit the selling or peddling of meat, fish, or other provisions on foot or from vehicles about the city, except as provided for in 24 V.S.A. §4413(d).

(j) To adopt and enforce ordinances to regulate, license, or prohibit all descriptions of gambling, and any such devices or instruments the usage of which is now, or may hereafter be, permissible under the laws of the state.

(k) To adopt and enforce ordinances to regulate, license, or prohibit any mechanical or electrical amusement devices and the places wherein the same may be located.

(l) To adopt and enforce ordinances to regulate, license, or prohibit the exhibition of common showmen, circuses, menageries, carnivals, shows of every kind, plays, athletic contests, exhibitions or entertainments.

(m) To adopt and enforce ordinances to regulate, license, or prohibit itinerant vendors, peddlers, and street musicians, except as provided for in 24 V.S.A. §4413(d).

(n) To adopt and enforce ordinances to prevent riots, noises, disturbances or disorderly conduct.

(o) To adopt and enforce ordinances to compel the owner or occupant of any unwholesome, noisome or offensive house or place to remove or cleanse the same so far as may be necessary for the health or comfort of the inhabitants of the city.

(p) To adopt and enforce ordinances to regulate, license, or prohibit the keeping and running at large of all animals.

(q) To adopt and enforce ordinances to regulate, license, or prohibit the use of rockets, squibs, firecrackers, or other fireworks displays in the city.

(r) To adopt and enforce ordinances to regulate and control the use of streets and public places for pedestrian and vehicular traffic, and the parking of vehicles of every kind and description.

(s) To adopt and enforce zoning ordinances to permit, prohibit, restrict, regulate and determine land use or development in the city.

(t) To adopt and enforce ordinances to regulate, license, or prohibit pawn shops, consignment shops, or those who deal in the purchase and sale of goods, valuables and antiques.

The specification of powers herein shall not be deemed to limit the general grant of ordinances promulgating authority conferred by Section 104, or the ordinances adopted by the city prior to enactment of this act.

<https://legislature.vermont.gov/statutes/section/24APPENDIX/001/00107>

Title 24 Appendix : Municipal Charters

Chapter 001 : City Of Barre

Subchapter 001 : Incorporation And General Provisions

(Cite as: 24 App. V.S.A. ch. 1, § 107)

- **§ 1-107. Ordinances; adoption process**

(a) Every ordinance shall be introduced in writing. The enacting clause of all ordinances shall be "The Council of the City of Barre hereby ordains...". If the Council passes the proposed ordinance upon first reading, it shall cause it to be published in the form passed in a newspaper of general circulation in the City or such other manner of publication as acceptable in State law, at least once, together with a notice of the time and place when and where there will be a public hearing to consider the same for final passage. The first such publication shall be at least three days prior to the date of the public hearing.

(b) After the public hearing, the Council may finally pass the ordinance with or without amendment. If the Council amends the proposed ordinance, then it shall cause the amended ordinance to be published at least once together with a notice of the time and place of the public hearing, at which such amended ordinance will be further considered and which publication shall be at least three days prior to the public hearing. Once the ordinance is adopted by the Council, the City Clerk shall cause the ordinance as adopted to be published in a newspaper of general circulation within the City or such other manner of publication as acceptable in State law, and said ordinance shall take effect 14 days after the date of the publication. (Amended 2019, No. M-3, § 2, eff. April 19, 2019.)

<https://legislature.vermont.gov/statutes/section/24APPENDIX/001/00202>

Title 24 Appendix : Municipal Charters

Chapter 001 : City Of Barre

Subchapter 002 : Elections And City Meetings

(Cite as: 24 App. V.S.A. ch. 1, § 202)

- **§ 1-202. Time of elections and meetings**

(a) The annual City meeting of the City for the election of officers, the voting of budgets, and any other business included in the warnings for the meeting, shall be held on the first Tuesday in March, unless otherwise legally warned by the Council.

(b) The election of officers and the voting on all questions shall be by the Australian ballot system. The ballot boxes shall be open for 12 consecutive hours at times to be determined and warned by the Board of Civil Authority.

(c) The warning for annual and special City meetings shall, by separate articles, specifically indicate the business to be transacted, including the offices and the questions to be voted upon. The warning also shall contain any legally binding article or articles requested by 10 percent of the registered voters of the City. Petitions requesting that an article or articles be placed on the warning shall be filed with the City Clerk on or before the filing deadline set forth in 17 V.S.A. § 2642(a)(3). (Amended 2005, No. M-7, § 4; 2007, No. M-5, § 2; 2017, No. M-10, § 2, eff. May 30, 2017.)

<https://legislature.vermont.gov/statutes/section/24APPENDIX/001/00205>

Title 24 Appendix : Municipal Charters

Chapter 001 : City Of Barre

Subchapter 002 : Elections And City Meetings

(Cite as: 24 App. V.S.A. ch. 1, § 205)

- **§ 1-205. Officers elected**

(a)(1) The legal voters shall elect biennially a Mayor, a ~~First Constable~~, and one person to serve as Clerk and Treasurer.

(2) Annually, the legal voters of each ward shall elect from among the legal voters of their respective wards one councilor for a term of two years.

(3) Annually, the legal voters shall elect school commissioners to serve for a term of three years, as follows:

(A) at the 2019 annual City meeting, and each successive three-year cycle after that, three school commissioners;

(B) at the 2020 annual City meeting, and each successive three-year cycle after that, two school commissioners;

(C) at the 2021 annual City meeting, and each successive three-year cycle after that, two school commissioners.

(b) The legal voters shall elect annually Spaulding Union High School District School Board members in the manner, number, and term limit as is specified in the Barre City/Barre Town Union High School Agreement, dated November 30, 1986, or any such successor document. (Amended 2009, No. M-20 (Adj. Sess.), § 2; 2013, No. M-5, § 2, eff. May 13, 2013; 2015, No. M-20 (Adj. Sess.), § 2, eff. May 17, 2016.)

<https://legislature.vermont.gov/statutes/section/24APPENDIX/001/00418>

Title 24 Appendix : Municipal Charters

Chapter 001 : City Of Barre

Subchapter 004 : City Officials

(Cite as: 24 App. V.S.A. ch. 1, § 418)

- **§ 1-418. Duties**

~~The City Constable shall have the same powers and be under the same duties and liabilities as are prescribed by State statutes for constables of towns.~~

<https://legislature.vermont.gov/statutes/section/24APPENDIX/001/00419>

Title 24 Appendix : Municipal Charters

Chapter 001 : City Of Barre

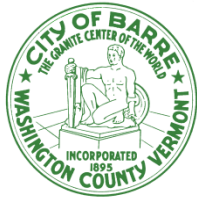
Subchapter 004 : City Officials

(Cite as: 24 App. V.S.A. ch. 1, § 419)

- **§ 1-419. Duties**

The City Engineer shall make all public surveys of the streets and public grounds of the City and shall perform such other services as he or she may be required by the City Manager.

NOTE: Consider creating the Department of Buildings and Community Services. Review all positions, boards and committees for relevance.



City of Barre, Vermont

“Granite Center of the World”

Janet E. Shatney, Planning Director
Planning, Permitting & Assessing
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MEMORANDUM VIA EMAIL

TO: City Council; City Manager, City Clerk, Department Heads; Committees Chairs
FROM: Barre City Planning Commissioners Dave Sichel, Jackie Calder and Rachel Rudi;
Commission Chair Michael Hellein, and Janet E. Shatney, Planning Director
DATE: September 3, 2020
RE: Planning Commission’s Covid Streets Survey 2020

From May 27 through June 12, 2020, the Barre City Planning Commission conducted an online survey to collect observations and concerns from citizens focused on how streets are used in neighborhoods around the city.

Attached is the report the Commission prepared summarizing responses to the survey. We've made the report available to City Council, the City Manager and senior staff, members of City boards and committees, and the participants of the survey. We are also publishing it through our typical public channels, such as the City website and Front Porch Forum.

COVID-19 and Safe Streets Survey

From May 27 through June 12, 2020, the Barre City Planning Commission conducted an online survey to collect observations and concerns from citizens focused on how streets are used in neighborhoods around the city.

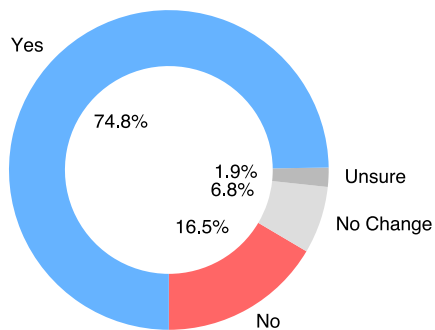
We promoted the survey on Front Porch Forum and Facebook, as well as on the Barre City website, receiving 103 responses from 70 different streets. In addition to multiple choice answers, we solicited input from residents in their own words to identify the top hopes and concerns for our streets.

The following pages summarize the results from the survey, and we are hopeful they can help guide policy and investment to make our neighborhoods and our city the best they can be.

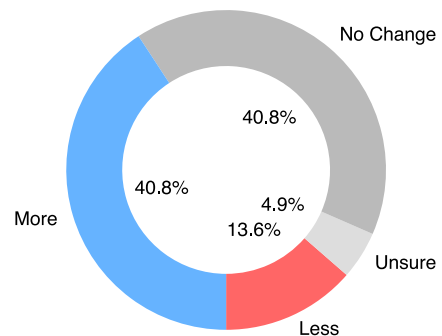
Observations

Our survey posed four questions to assess residents' view of current and changing conditions on the city's streets. Respondents overwhelmingly observed a change in the number of people walking, biking, and jogging on the streets. More than a third of respondents observed no change in the number of children playing in streets or sidewalks or in the behavior of drivers in their neighborhoods, but almost the same percentage noticed more children and faster driving. More than half of respondents reported needing to enter the street to keep a safe distance from other people.

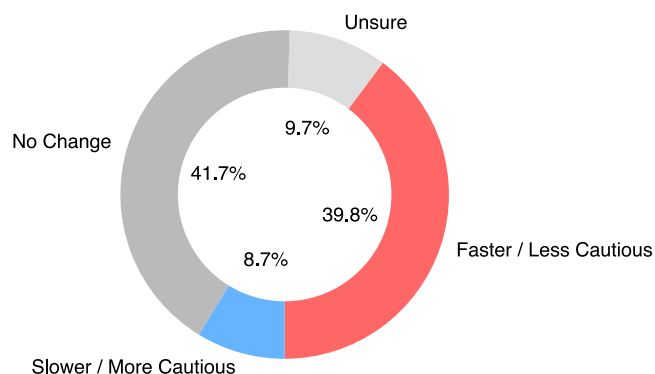
Have you seen changes in the amount or frequency of people walking, biking or jogging?



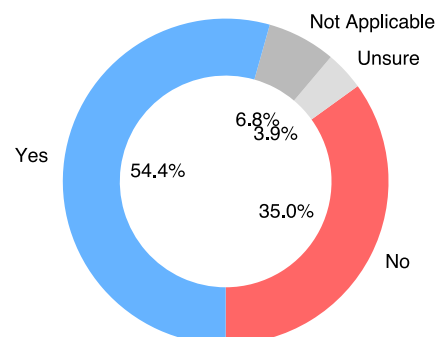
Have you seen changes in the amount or frequency of children playing in the street/sidewalks?



Have you observed changes in driving behavior in your neighborhood?



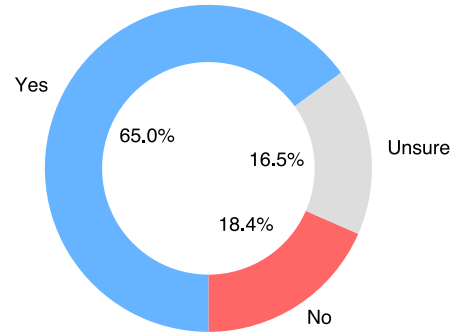
When out walking/biking/jogging, have you felt the need to cross the street or step into the street to maintain a safe physical separation of 6 feet?



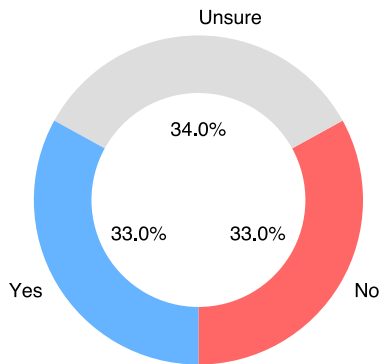
Interventions

Our survey posed five questions to gauge citizen response to specific interventions. We found strong support for improving crosswalks, anti-speeding measures, and demonstration projects for improving street safety. Support for closing streets to through traffic or crowdfunded projects was mixed.

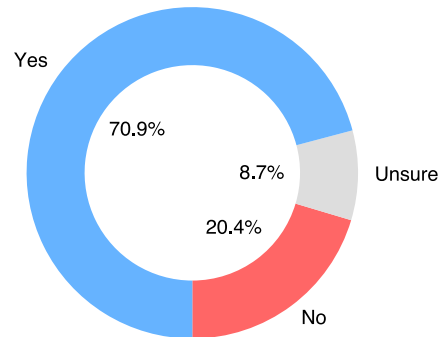
Would you support more crosswalk painting to improve the safety of pedestrian crossings?



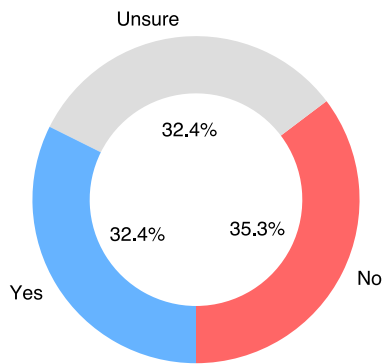
As a way to decrease traffic on local neighborhood streets, would you support the use of neighborhood streets for local traffic only (residents, visitors and service providers)?



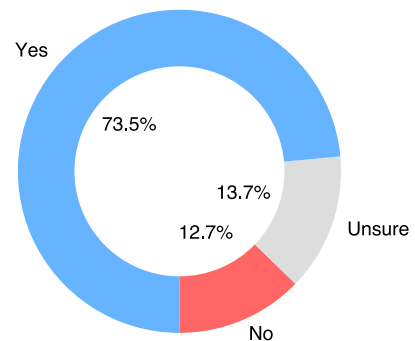
Would you support a city-wide anti-speeding campaign and increased speed enforcement and ticketing by the police?



With budget constraints, would you be willing to contribute to the cost of a crowdfunded project that slows traffic and improves safety for pedestrians and other users?

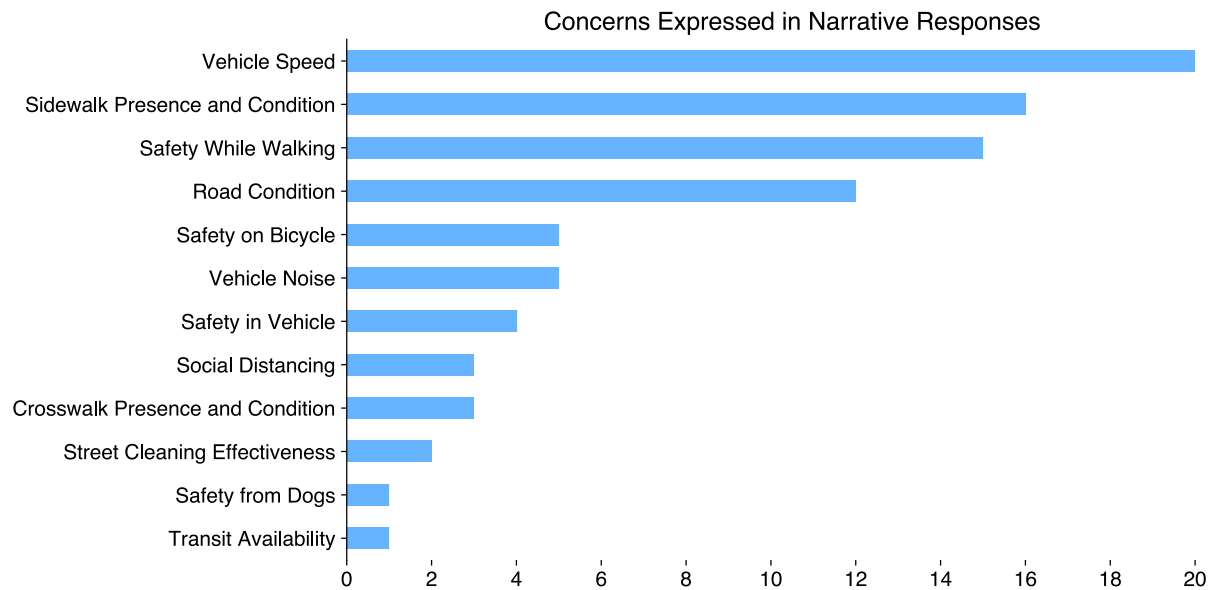


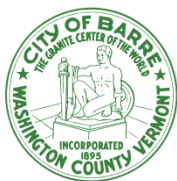
What about demonstration projects? Would you support an official process to allow neighborhoods to propose and test out ideas that improve the safety of driving, walking and biking in the City? These might include projects like tree plantings, new signage, curb extensions, pavement painting or crosswalks.



Expressed Concerns

Of our 103 respondents, 73 provided narrative responses of their observations and suggestions for anything related to streets and transportation that they are struggling or would grow their enthusiasm for living in the City of Barre. Four concerns were mentioned significantly more often than others, with concern about drivers unsafely exceeding posted speed limits mentioned in 20% more responses (20) than the next concern, sidewalk presence and condition (16). The top three concerns reflected the use of streets by people walking or recreating, followed by frustration with pavement condition on roadways (12).





● *City of Barre, Vermont*

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To: Mayor Lucas Herring and the Barre City Council

From: Steven Mackenzie, P.E., City Manager

Re: Department Head Reports

Report Date: September 4, 2020

In order to keep you informed of the Department activities of the office, I'm forwarding this report of activities of the City staff for the previous Friday - Thursday. If there are any additional questions please do not hesitate to ask.

1. CLERK/TREASURER'S OFFICE:

- City Hall remains closed to the public, with the exception of appointments for people doing research in the land records. Staff is exploring options to re-open to the public in early October, perhaps limiting the number of days/week.
- We received a recent batch of new homestead declarations and 23 property tax rebate payments from the state, and have issued revised tax bills in advance of the September 15th deadline.
- Planning for the November 3rd general election continues. Absentee ballots will be mailed to all active voters by October 1st, but we'll still need to provide in-person voting on election day. Due to backlogs in ordering drop boxes, we are coordinating with DPW to have the drop box fabricated in-house. The Secretary of State's office is providing funding assistance for the purchase or creation of the drop box.
- We have submitted our Municipal Records Digitization Grant application requesting \$23,600. There is no local match required. The grant will cover costs associated with converting hard copies or microfilmed land records to digital format and uploading them to our online system.
- The Board of Civil Authority property tax assessment appeal hearings are scheduled for September 17th & 24th, with follow-up reports and decision-making on October 15th & 22nd. We have received a total of 29 requests from 11 different owners.

- Working with the Buildings and Community Services Department on two different disinterment requests, to remove remains buried at Hope and St. Monica cemeteries for transfer to other cemeteries in the area.

2. BUILDING AND COMMUNITY SERVICES:

- The U.S. Census completed training for new employees on Monday, Tuesday and Wednesday in a classroom in Alumni Hall.
- I participated in the Department Head conference call on Tuesday.
- On Wednesday, I met with the City Manager for an update regarding ongoing projects. I also met with the Manager, Nick Thiltgen from D&K and Matt Voghell from Vermont Heating and Ventilating for a pre-construction meeting regarding the Alumni Hall boiler installation project.
- The Vermont Health Department conducted COVID 19 testing on Wednesday in the BOR.
- The DMV conducted CDL testing on Wednesday in the Civic Center parking lot.
- On Thursday, I spent time with a family looking to purchase a lot at Hope Cemetery.
- I worked with Don at Elmwood locating a lot for an out of town person. Don prepared a grave for a weekend burial and did some mowing at Hope.
- The Facilities crew did some mowing at Currier Park and St. Monica's Cemetery. They spent Wednesday and Thursday working on the removal of the seating in the Opera House. These seats will be used to replace the plastic seating in the Auditorium balcony. The crew spent Friday clearing out storage rooms in Alumni Hall to give the boiler installers room to work when they begin on Tuesday the 8th.

2a. RECREATION:

- Prepared and sent out Paths/Routes/Trails committee meeting agenda for September 9. The meeting will be a walking tour of our proposed Granite Street to Enterprise Alley segment.
- Scheduling/ updating on MaxGalaxy.
- Following up on ice hockey requests one request is pre-high school season ice and the other a possible high school team contingent upon whether or not their normal "home" ice will be available to them.
- Communicated with Directors across the state who operate ice arenas, checking in to see how the ones who are currently operating are doing. Drop in programs are limited and all require signing up ahead of time. Researching reservation software app.
- Continued on the restroom grant for Alumni Hall. Permits in place and support letters in progress.
- Absorbing COVID updates on sports and the use of masks and looking ahead to see what the youth basketball programs may or may not look like.
- Catching up on facility usage, etc.
- Sent out Safety Committee information on the flu clinics scheduled for the Auditorium.

3. DEPARTMENT OF PERMITTING, PLANNING AND ASSESSING:

Planning – Janet:

- Most of the week was spent wrapping up and getting the LGER grant submittal in;
- Assisted the City Manager on cleaning up the final reimbursement for the Granite Street HMGP grant;
- Planning Commission meeting minutes;
- Energy committee work;
- Preparation for Tuesday evening at Council with a presentation for the Municipal Plan;
- Assist fellow staff with information, help, etc.;
- Return phone calls, emails.

Permitting – Heather:

- Issued 3 Building Permits;
- Issued 6 Zoning Permit;
- Issued 3 Electrical Permits;
- Went on 2 site visits, both projects do not meet zoning regulations as proposed;
- Sent out notification to the DRB members that there is no September hearing;
- Continue to process the rental registry stragglers that come in – collected at 93%, or \$104,824 to date with a final deadline of September 15th;
- Answered phones & returned emails, filing, etc.;
- Updating both the Zoning & Fire Dept. databases regularly;
- Continue to get caught up from furlough.

Assessing Clerk – Kathryn:

- Regular office tasks: filing, emails, permits from Heather, phone calls, address changes, mapping updates, etc.;
- Processed 6 PTTRs (property transfer returns) for updating all property records in NEMRC, Proval, and mapping software;
- Received no change of assessment cards from the Assessor to update all files;
- Downloaded 6 Homestead filings and 23 downloads of state payments, for a year-to-date total of 1718;
- The 2019 sales study phone conference took place on September 2, 2020 of which the Assessor did not attend. The outcome was that the sales study was fine, was revised and approx. 10-11 parcels PVR had questions on, completed some housekeeping which was changing descriptions, etc. Researched those 10-11 parcels with data and returned them to the District Advisor via email on Thursday;
- Sent out 5 map copies and 11 lister cards as requested via email or by telephone;
- Finishing up grievance minutes from the meetings, and are filed in the back of the 2020 Grand List book;
- Sent over another transfer of records from Assessing to go into the Clerk's billing for correction of 26 tax bills regarding homestead filings, and will create new corrected tax bills for the customers;

- Received the list of Deaths for Barre City from the Clerk's office from April 2020 to date, and will apply changes to property listings in all locations as applicable.

3a. CONTRACT ASSESSOR:

- Contractor did not provide report.

4. DEPARTMENT OF PUBLIC WORKS:

- Department Head will send report with the warrants on Monday.

5. FINANCE DIRECTOR:

- Continual work on fiscal year end reconciliations
- Continual work on FY20 Auditor's "To Do List"
- Met with Manager Mackenzie to discuss FY20's current financial status and planning for FY22 budget preparation
- Several conversations Planning Director Shatney, Chief Brent & Chief Bombardier regarding COVID19 LGER grant – reconciling hazard pay applicable to applying for the LGER grant
- Updated NEMRC FY21 budget to match the council approved budget
- Updated FY20 & FY21 budget to actual for upcoming Civic Center Committee meeting

6. DEPARTMENT OF PUBLIC SAFETY:

6a. FIRE DEPARTMENT:

Weekly Fire Activity Report to follow this memo.

6b. POLICE

Police Media Logs to follow this memo.

Inspection Volume

9/3/2020 4:46:18 PM

Filters:

- Inspection Source: **Internal Department Only**
- Start Date: **8/29/2020 12:00:00 AM**
- End Date: **9/3/2020 11:59:59 PM**
- Inspector: **-all-**
- Occupancy Type: **-all-**
- IFC Occupant Class: **-all-**
- Occupancy Number: **-all-**
- Zip Code: **-all-**
- Address: **-all-**
- Street Name: **-all-**
- Inspection Type: **-all Fire Safety types-**
- Section Number: **-all-**

Volume by Inspector

Inspector	# of Inspections ¹	Violations Cited	Occupant Sq. Ft.
Howarth - Fire Marshal, Robert			
** Complaint - Building / Apartment Issues ^{FS}	1		0
Total	1	5	0

Inspector	# of Inspections ¹	Violations Cited	Occupant Sq. Ft.
Strachan, Robbie - Building & Electrical Inspector			
** Electrical - Energizing ^{FS}	1		0
** Electrical - Final ^{FS}	6		12,410
** Building Construction Inspection FS	20		46,820
Total	27	0	59,230

Totals

Inspector	# of Inspections ¹	Violations Cited	Violations Cleared ²	Violations Remaining	Occupant Sq. Ft.
** Complaint - Building / Apartment Issues ^{FS}	1				0
** Electrical - Energizing ^{FS}	1				0
** Electrical - Final ^{FS}	6				12,410
** Building Construction Inspection ^{FS}	20				46,820
Total⁵	28	5	0	5	59,230

¹This is actually a count for the inspection type. A single inspection with two types will total as two not one.

²Cleared violations from re-inspections outside the date range ARE included if initial inspection falls within date range.

³One re-inspection can encompass multiple inspection types - this is why the re-inspection type-specific total is frequently greater than the # of inspections.

^{FS}Fire Safety Inspection.

⁵Filtering out portal inspections can cause violations cited to be less than violations cleared (violation cited count comes from both department and portal inspections, while violations cleared only come from department inspections).